



## SELECTBOARD MEETING OF JUNE 26, 2017

Members Present: Bob Beeman, Brian Kellogg, Eric Dodge, Yvette Mason.

Department Heads: Dan Lindley, Town Administrator; Richard Keith, Chief of Police; Shawn Goodell, Fire Chief; Sara Haskins, Town Clerk/Treasurer; Nathan Pickard, Chief of EMS, Todd Thomas, Zoning Administrator; Tina Sweet, Assistant Finance Director.

Guests: Joe Blaisdell, Paul Griswold, Peter Bourne, Ron Bohmer, Andrew Martin, Cheryl Trombley, Allen Ross, Richard Lowe.

Bob Beeman called the meeting to order at 6:30 PM.

### **I. AGENDA CHANGES OR ADDITIONS**

Dan Lindley, Town Administrator discussed the reason for the Special Meeting. Last meeting there was no quorum, we did conduct a few necessary business matters with Joni Lanphear by phone. We did put out on Front Porch Forum that the meeting would be canceled but was able to get Joni on the phone at the last minute so that paving bids, warrants and a fireworks permit could be approved. The board can ratify those motions tonight.

### **II. APPROVE MINUTES**

- 1. Motion made by Brian Kellogg to approve minutes of June 5, 2017, motion seconded by Eric Dodge. Motion carried. (4/0)**
- 2. Motion made by Eric Dodge to approve minutes of June 19, 2017, motion seconded by Brian Kellogg. Motion carried. (4/0)**

### **III. COMMUNITY CONCERNS**

- 1. Richard Lowe asked about an absent Board Member. Bob announced that Joni Lanphear would be resigning from the Selectboard due to business constraints.**

### **IV. OTHER BUSINESS**

- 1. Paving Bids- Dan Lindley, Town Administrator stated that overall, Whitcomb had the lower bid at \$700,488.25.  
Motion made by Eric Dodge to approve the bid from Whitcomb as presented not to exceed \$700,488.25, motion seconded by Brian Kellogg.**

Discussion: Richard Lowe asked what was to be paved. Dan Lindley, Town Administrator said the plan is to pave Cadys Falls Rd., Stagecoach Rd., Congress St., Washington HWY, Stafford Ave., Industrial Parkway, and Center Rd.

**Motion carried. (4/0)**

2. Fireworks Permit-

**Motion made by Brian Kellogg to approve fireworks permit for James Hale, motion seconded by Eric Dodge. Motion carried. (4/0)**

3. Approve Warrants-

**Motion made by Brian Kellogg, to approve warrants through June 19, 2017, motion seconded by Eric Dodge. Motion carried. (4/0)**

**V. LIQUOR CONTROL**

**1. Motion made by Brian Kellogg to enter session as Board of Liquor Control, motion seconded by Eric Dodge. Motion carried. (4/0)**

1. Request to cater from Club Bliss (Moogs) July 9, 2017, for Oxbow Music event.

**Motion made by Brian Kellogg to approve the request to cater from Moogs for July 9<sup>th</sup> music event, motion seconded by Eric Dodge. Motion carried. (4/0)**

2. Request to cater from Club Bliss (Moogs) September 3, 2017, for Oxbow Music Festival.

**Motion made by Brian Kellogg, to approve catering event for Club Bliss September 3, 2017, motion seconded by Eric Dodge. Motion carried. (4/0)**

**Motion made by Brian Kellogg to come out of Board of Liquor Control, Motion seconded by Eric Dodge. Motion carried. (4/0)**

**VI. BOARD OF HEALTH**

1. Todd Thomas, Health Officer has been trying to work with the landlord of 21 4<sup>th</sup> Street in Pine Crest Mobile Home Park due to the mobile home having no running water or heat. The Landlord has refused to rectify the situation after several conversations with Health Officer, Todd Thomas. Ms Rand; the landlord stated that she didn't have time or money to fix the trailer. Todd is submitting this health order to the Board of Health for consideration.

**Motion made by Brian Kellogg to determine that a significant threat to public health exists on the property of Andrea Rand at 21 4<sup>th</sup> Street and that this health hazard must be mitigated by Ms Rand before 4:00PM on 13 July 2017, via fixing the water supply system, the heating system and any other Rental Health Housing Code violations that may also exist on the subject property, motion seconded by Eric Dodge. Motion carried. (4/0)**

Todd also wanted to make the Board of Health aware of a couple of other possible health issues.

- 355 Congress Street has some structural issues. Currently, the landlord is working with him.
- 3<sup>rd</sup> Street in the Pinecrest mobile home park seems to have a hoarding issue. Todd is currently looking into this.
- Geoltz Rd. has a sewer issue. Todd explained that the town does not have any control over sewer as this is a State permitting issue. Cheryl Trombley who lives on Geoltz Rd. has been dealing with the smell of sewer for some time and had been

trying to work with the State to find out where it is coming from. Andrew Mink, also a homeowner on Geoltz Rd. said that he has cooperated with the State each time they have come to test his septic. The state has found no issues so far.

## **VII. OLD BUSINESS**

**1. Approve Zoning Bylaws-** The Trustees have already approved the zoning changes as proposed with 2 minor changes: 1. ) no firewood processing in the village 2.) eliminate the multi-family housing in the LDR2( Fairwood Parkway area). The Selectboard discussed the firewood processing and the definition as stated. They would like to see the definition a little clearer such as hours and days of operation.

**Motion made by Brian Kellogg to approve 2017 Zoning Bylaw Changes as presented except for Firewood processing in the village and no downzoning in Fairwood Parkway, motion seconded by Eric Dodge. Motion carried. (4/0)**

**2. Zoning Rt. 100S-** Peter Bourne submitted a letter requesting that the Selectboard look at rezoning this area to include business use. Currently, it is multi-family residential. Peter owns a house that used to be a daycare. He would like to use it for offices. The Selectboard asked Todd Thomas, Planning Director to have the Planning Council relook at the zoning in this area.

## **VIII. NEW BUSINESS**

**1. Approve Paving on Pit Road-** Roland Boivin, Highway Foreman would like to see Duhamel Rd. repaved. He received a quote from Whitcomb for \$24,600 for 1.5 “ of asphalt. Whitcomb has already been approved to do other paving in town.

**Motion made by Brian Kellogg to approve the bid from Whitcomb for paving Duhamel Rd. , motion seconded by Eric Dodge. Motion carried. (4/0)**

**2. Approve Private Road Name Leo & Lois Lane-** Leo Trombley would like to name his private road Leo & Lois Lane.

**Motion made by Brian Kellogg to approve private road name request of Leo & Lois Lane for Leo Trombley motion seconded by Eric Dodge. Motion carried. (4/0)**

**3. Ambulance Write Offs-** This year the write-off amount is \$12, 533.55. Last year we wrote off \$20,076.98

**Motion made by Brian Kellogg to approve Ambulance write-offs in the amount of \$12,533.55, motion seconded by Eric Dodge. Motion Carried. (4/0)**

**4. Reserve Funds-**The Paving of Randolph Rd. will not be completed by the end of this fiscal year. Dan Lindley, Town Administrator would like to reserve \$115,095 from FY16-17 Paving Budget to pay SD Ireland for paving the Randolph Rd.

**Motion made by Brian Kellogg to approve reserving \$115,095 from the FY16-17 Paving Budget for paving Randolph Road, motion seconded by Eric Dodge. Motion carried. (4/0)**

**5. Appoint Selectboard Member to sign July 3 Warrants-**

**Motion made by Eric Dodge to appoint Chair Bob Beem to sign July 3, 2017, warrants, motion seconded by Brian Kellogg. Motion carried. (4/0)**

- 6. Request to use Oxbow Park-** Green Mountain Day Services would like to use the Oxbow Park for a fundraising festival on July 29. They will provide a security deposit and Certificate of liability.

**Motion made by Brian Kellogg to approve Oxbow Park Application for Green Mountain Day Services, Motion seconded by Eric Dodge. Motion carried. (4/0)**

- 7. RT. 15A. & RT 12 Intersection-** Discussed closing 100 feet of Upper Main St westbound. This would require all traffic heading into the Village from Upper Main & Rt., 12 to come to a 90 degree stop at Park Street. This is would be a much safer turning movements and greater visibility than what exists now. Eastbound to Elmore would proceed as usual.

**IX. TA REPORT-**

1. Working on applying for a Storm Water Grant with Kim Jenson for the Pleasant Street parking lot. The planter can now be removed, the 5 year wait period is up. It is however buried very deep. Dan thought that this location might work for a underground swirl separator.
2. The State is planning to pave all Class I Highways in 2019.
3. July 4<sup>th</sup> Parade Starts at 11AM. There will be a ceremony at the new monument directly after the parade. Many activities going on through the day.

**X. SELECTBOARD CONCERNS-**

**Joni Lanphear**

- Not Present

**Yvette Mason**

- None

**Brian Kellogg**

- None

**Eric Dodge**

- If the school is going to add an access off Rt. 12 then we need to look at building new sidewalks. Especially near "Tripp Corner".

**Bob Beeman-**

- None

**XI. OTHER BUSINESS- Contin.**

Shawn Goodell said the new fire truck is here. It will be at the Station tomorrow if anyone would like to stop and see it.

**Motion made by Eric Dodge to enter executive session to discuss appointment or employment or evaluation of a public officer or employee under the provisions of the Title 1 section 313(3) (a) (3) of the Vermont Statutes to include Dan Lindley, Tina Sweet & Roland Boivin, motion seconded by Brian Kellogg. Motion carried. (4/0)**

**Motion made by Yvette Mason to come out of Executive Session, motion seconded by Eric Dodge. Motion Carried. (4/0)**

**Motion made by Yvette Mason to adjourn the meeting at 9:35 PM, motion seconded by Eric Dodge. Motion carried. (4/0)**

Respectfully submitted and filed this 27th day of June 2017

Erica Allen, Scribe

Please note all minutes are in draft form and are subject to approval at the next Selectboard meeting.