



SELECTBOARD MEETING OF MAY 8, 2017

Members Present: Brian Kellogg, Eric Dodge, Yvette Mason & Joni Lanphear

Department Heads: Dan Lindley, Town Administrator; Richard Keith, Chief of Police; Carol Bradley Finance Director; Shawn Goodell, Fire Chief, Tricia Follert, Community Coordinator; Todd Thomas, Zoning & Planning Director; Sara Haskins Town Clerk/Treasurer.

Guests: Billi Dunham, Ron Bomer, Etienne Hancock, Judy Nepveu, David Polow & Katelin Brewer-Colie.

Brian Kellogg called the meeting to order at 6:30 PM.

I. AGENDA CHANGES OR ADDITIONS

1. Review & Approve Replace Flooring at Morristown EMS Building.

II. APPROVE MINUTES

1. **Motion made by Eric Dodge to approve minutes of April 24, 2017 motion seconded by Yvette Mason. Motion carried. (4/0)**

III. COMMUNITY CONCERNS

1. Richard Bomar- concerned about a logging operation that has been going on at the private end of Fairwood Parkway East. He feels that there are some code violations. According to his covenants, there isn't supposed to be any commercial business. Mr. Bomer has tried to reach out to the Zoning Office but has been unable to get in contact with Todd. Todd Thomas, Zoning/Planning Administrator apologized for not getting back to him as he has been out sick for the last 2 weeks. Todd said that as soon as he is back in the office he will look into the situation further.

IV. LIQUOR CONTROL

V. NEW BUSINESS

1. **Bike Ped Committee-** Bike Ped Committee presented a Walk & Bike Safety Action Plan for the Selectboard to review. Todd Thomas, Zoning/Planning Administrator stated this is part of the Local Motion project and if adopted could help the Town receive more grant monies to fund some of the projects outlined in the action plan. The Selectboard would like to have more time to review the action plan before committing to any of the projects listed. Todd stated that by signing off on the plan it means that Local Motion has met their

responsibilities. Dan Lindley, Town Administrator suggested making a motion to accept the action plan for further review.

Motion made by Eric Dodge to accept the Bike & Walk Safety Action Plan for further review, motion seconded by Yvette Mason. Motion carried. (4/0)

2. **Fiscal Agent Request from Mo' Resilient-** Committee member Billi Dunham is requesting for the Town to be the fiscal agent for Promise Community Grant. The Committee has received a grant in the amount of \$150,000 and needs to find a fiscal agent to oversee the funds as they are not a 501c3. Carol Bradley, Finance Director and Sara Haskins would like more information on whether the grant is Federal or State. Dan Lindley expressed if the Town commits to being the fiscal agent then the funds become part of the Town financials and would be subject to the Town audit. The Selectboard asked Billi to meet with the Town staff to go over the details of the grant.
3. **EMS Resignation-** Zach Isham is resigning as a part-time employee from EMS, he would like to remain a volunteer. Dan stated that he would need to provide a letter of resignation and actually resigns before he can be appointed as a volunteer. He cannot be both. Cory Boisvert Interim Chief of EMS stated that he is working this evening.

Motion made by Eric Dodge to accept resignation for Zach Isham

Discussion- we do not currently have a resignation from Zach Isham

Motion made by Eric Dodge to table resignation until next meeting, motion seconded by Yvette Mason. Motion Carried. (4/0)

4. **Remove Matt Larock from EMS Volunteer Roster-** Corey Boisvert, Interim Chief of EMS stated that he has not been volunteering and they have not heard from him for many months. She would like him removed from the roster.

Motion made by Eric Dodge to remove Matt LaRock from the EMS Roster, motion seconded by Joni Lanphear. Motion carried. (4/0)

5. **Itinerant Vendor Permit**–Lamoille Valley Bike Tours would like to provide their bike tours on Thursday & Sunday at the Oxbow. This is the same company as last year.

Motion made by Yvette Mason to approve Application for Itinerant Vendor from Lamoille Valley Bike Tours, motion seconded by Eric Dodge. Motion carried. (4/0)

6. **2011 International Truck Repairs-** Truck needs some engine repairs. Exact repairs are unknown. Cost is estimated to be \$12,845.55.

Motion made by Eric Dodge to approve repairs for the 2011 International Truck not to exceed \$12, 845.55, motion seconded by Joni Lanphear. Motion carried. (4/0)

7. **Pet Policy-** Selectboard reviewed the policy as presented. Selectboard had concerns over some of the language and would like the staff to review the policy further. Corey Boisvert, Interim Chief of EMS said that she has been having trouble with staff members bringing pets to work and then leaving them to go on call. She needs something to bring to the staff

for reinforcement. Dan Lindley, Town Administrator said that he would work with Corey to resolve the situation and in the meantime would work with the staff on the pet policy.

- 8. Flooring Replacement for EMS Building-** Corey Boisvert, Interim Chief of EMS has received two bids for the flooring replacement of the EMS building. Delairs Carpet & Flooring bid \$11, 183.41 in a detailed bid. Custom Homes & Flooring bid \$11, 502 but did not give any detail as to the work to be done. Corey Boisvert, Interim Chief of EMS would like to go with Custom Homes and Flooring as they would be able to get the job done all at once. Delairs wanted to do the job as fill in to their schedule. Selectboard was concerned that the Custom Home bid was not detailed and there not sure of what they were getting for \$11,502.

Motion made by Eric Dodge to approve the expenditure of \$11,600 for flooring replacement at the EMS building and authorize Dan Lindley, Town Administrator to negotiate the company and contract, motion seconded by Yvette Mason. Motion carried. (4/0)

VI. APPROVE WARRANTS

Motion made by Eric Dodge to approve warrants through May 8, 2017, motion seconded by Joni Lanphear. Motion carried. (4/0)

VII. TA REPORT-

- Thanked the Richard Keith, Chief of Police for filling in in his absence.
- Green up Day. Thank you to the staff and volunteers for a great job done
- Working on paving bids. We cannot spend the money until July 1. Therefore no pavement can be laid until July 1. There are a couple of culverts that need to be repaired as well.
- Doug is working on getting things cleaned up. Weather needs to warm up more before we can get any line striping done.

VIII. SELECTBOARD CONCERNS-

Joni Lanphear

- Welcome back Dan!

Yvette Mason

- There is some logging going on in the Town Right of Way on Upper Elmore Mtn. Rd. Dan said that he would look into this.

Brian Kellogg

- Thanked the Chief for filling in and glad Dan is back. The Board missed him.

Eric Dodge

- None

Bob Beeman-

- Not Present

Motion made by Eric Dodge to adjourn the meeting at 8:30PM, motion seconded by Yvette Mason. Motion carried. (4/0)

Respectfully submitted and filed this 8th day of May, 2017

Erica Allen, Scribe

Please note all minutes are in draft form and are subject to approval at the next Selectboard meeting.