



## SELECTBOARD MEETING OF MAY 23, 2016

Members Present: Eric Dodge, Brian Kellogg, Yvette Mason.

Department Heads: Dan Lindley, Town Administrator; Roland Boivin, Highway Foreman; Richard Keith, Chief of Police; Carol Bradley, Finance Director and Denny DiGregorio, Fire Chief.

Guests: Tommy Gardener

Brian Kellogg called the Selectboard meeting to order at 6:30PM

### **I. AGENDA CHANGES OR ADDITIONS**

1. Add Fireworks Permit for Lamoille Area Cancer Network

### **II. APPROVE MINUTES**

1. Motion made by Eric Dodge to approve minutes of May 9, 2016 motion seconded by Yvette Mason. Motion carried. (3/0)
2. Motion made by Eric Dodge to approve minutes of May 16, 2016 with inclusion of a sentence that Dan will be moving forward with the relocation of the transfer station at the highway garage. Motion carried. (2/0) Yvette mason Abstained.

### **III. COMMUNITY CONCERNS**

1. None

### **IV. NEW BUSINESS**

1. **MEMORANDUM OF UNDERSTANDING-** Todd has been working with the Bi Ped program and Local Motion on ways to improve the downtown and surrounding areas for Bike traffic. This MOU will allow Local Motion to collaborate with the Town on installing temporary crosswalks on Portland Street on an experimental basis and creating a design for improving safety and access to the Hannafords shopping plaza from the Rail Trail. There is no cost to the Town for this MOU.

**Motion made by Eric Dodge to approve Memorandum of Understanding with Local Motion and authorize Todd to Sign, motion seconded. Motion carried. (3/0)**

2. **CASH MANAGEMENT** – Mary Ann Wilson Town Clerk/Treasurer sent out bids for the Tax Anticipation Note for FY2017. She received 3 bids from Union Bank, Community National Bank & Merchants Bank. Mary Ann recommends going with Union Bank as they had the lowest fixed rate at 1.39%.

**Motion made by Eric Dodge to approve bid from Union Bank for the FY 2017 Cash Management, motion seconded by Yvette Mason. Motion carried. (3/0)**

- 3. CADY'S FALL WATER LINE-** Mary Ann Wilson Town Clerk/Treasurer sent out bids for the waterline project and received 3 bids from Union Bank, Community National Bank, Merchants Bank. Mary Ann recommends going with Union Bank they had the lowest fixed rate at .87%.

**Motion made by Eric Dodge to accept bid from Union Bank for the Cady's Falls waterline project at .87% for 12 months, motion seconded by Yvette Mason. Motion Carried. (3/0).**

- 4. AWARD BILLINGS SCHOLARSHIP-** Samantha Miller has submitted an essay in application for the Billings Scholarship.

**Motion made by Eric Dodge to award \$500 Billings Scholarship to Samantha Miller, motion seconded by Yvette Mason. Motion carried. (3/0)**

- 5. PAY INCREASE FOR TEMPORARY PART-TIME HIGHWAY EMPLOYEE-** Jim Fitzgerald started working last fall as a temporary part-time to fill in when needed for the highway department. He started out plowing and has now been working with the heavy equipment. Dan is recommending an increase in pay from \$15.00 per hour to \$16.00 per hour. He also would like to make this retroactive to April 1, 2016.

**Motion made by Eric Dodge, to approve pay increase for Jim Fitzgerald from \$15.00 per hour to \$16.00 per hour retroactive to April 1, 2016, motion seconded by Yvette Mason. Motion approved. (3/0)**

- 6. OXBOW APPLICATION-** Union Bank would like to use the Oxbow Park for their 125<sup>th</sup> Anniversary celebration Saturday July 23, 2016 from 2-7. Insurance and security deposit have been received.

**Motion made by Eric Dodge, to approve Oxbow Park application for Union Bank, motion seconded by Yvette Mason. Motion carried. (3/0)**

- 7. ACT 250 HEARING REPRESENTATIVE** – Dan would like to be appointed as the Town representative at the Greaves' Act 250 Hearing. This will ensure that the Town has a voice should there be any issues later on.

**Motion made by Eric Dodge to appoint Dan as Town Representative for the Act 250 Hearing for the Greaves Application, motion seconded by Yvette Mason. Motion Carried (3/0)**

- 8. TRANSFER FUNDS FROM GENERAL FUND TO COMMUNITY EVENT FUND-** Carol Bradley, Finance Director would like to transfer funds from the General Fund to the Community Event Fund for the July 4<sup>th</sup> event in the amount of \$2065.50

**Motion made by Eric Dodge to approve transfer of \$2065.50 from the General Fund to the Community Event Fund for the July 4<sup>th</sup> event , motion seconded by Yvette Mason. Motion carried. (3/0)**

- 9. APPROVE FIREWORKS PERMIT-** Lamoille Area Cancer Network will be holding their annual Cancer walk on June 25, 2016 and would like to have their fireworks from 10-11pm weather permitting. There will be no rain date. Northstar will be providing the fireworks display. They would also like to the Town to waive the \$50 fee as they are a nonprofit.

**Motion made by Eric Dodge, to approve Fireworks Permit application for Lamoille Area Cancer Network and waive the \$50 application fee, motion was seconded by Yvette Mason. Motion carried. (3/0).**

## **V. BOARD OF LIQUOR CONTROL**

1. NONE

## **VI. TA REPORT**

1. Tricia is working with Todd on the renewal of the downtown designation- Todd is working to revamp the Zoning bylaws and the Town Plan to bring into compliance with the State regulations and will have changes coming up for review soon.
2. Memorial Day Parade will be May 30
3. Copley Hospital will have their groundbreaking ceremony May 25<sup>th</sup>
4. Moving ahead with the relocation of the transfer station to the highway garage
5. Cady's Falls water line bid opening was held last week. Bids ranged from \$189,000-\$517,000.

## **VII. SELECTBOARD CONCERNS**

### **Joni Lanphear-**

- Not Present

### **Yvette Mason-**

- There is a group willing to help the owner of the Green Dragon with repainting of the building. Dan recommended talking with Todd as he knows the owner well and might be able to help with the process.

### **Brian Kellogg-**

- Sidewalk crossings near school have been repainted and look good
- Flags look good

### **Bob Beeman-**

- Not present

### **Eric Dodge-**

- none

**VIII. APPROVE WARRENTS**

**Motion made by Eric Dodge to approve warrants through May 23, 2016, motion seconded by Yvette Mason. Motion carried. (3/0)**

**IX. OTHER BUSINESS**

1. Denny wanted to know if there was a way to fix the twin yellow lines on Elmore St. Dan said that he is working on getting those fixed.

**Motion made by Eric Dodge to adjourn at 7:30PM, motion seconded by Yvette Mason. Motion carried. (3/0)**

Respectfully submitted and filed this 23rd day of May, 2016  
Erica Allen, Scribe

**Please note all minutes are in draft form and are subject to approval at the next Selectboard meeting.**