



SELECTBOARD MEETING OF APRIL 24, 2017

Members Present: Bob Beeman, Brian Kellogg, Eric Dodge, Yvette Mason.

Department Heads: Richard Keith, Chief of Police & Acting Town Administrator; Carol Bradley Finance Director; Shawn Goodell, Fire Chief, Tricia Follert, Community Coordinator; Todd Thomas, Zoning & Planning Director; Mitzi Fleming Assistant Town Clerk/Treasurer, Doug Wallace, Interim Street Foreman and Charlie McArthur, Listing Coordinator

Guests: Richard Lowe, Kim Jensen, Jim Lovinsky, Paul Trudell, Judy Nepveu, Darci Abbene, Susan & Bob Titterton, Kevin Kelly and Polly McArthur

Bob Beeman called the meeting to order at 6:30 PM.

I. AGENDA CHANGES OR ADDITIONS

1. Remove Application for Blackbird Wellness from New Business
2. Add Approve Local Emergency Operations Plan

II. HEARING- VCDP GRANP- LAMOILLE VIEW APARTMENTS

This was a hearing to hear any public comment regarding the improvements to the Lamoille View Apartments on Park Street. The warning for the original hearing was only warned for 14 days and it needed to be 15 days.

III. APPROVE MINUTES

1. **Motion made by Brian Kellogg to approve minutes of April 10, 2017 motion seconded by Brian Kellogg. Motion carried. (4/0)**

IV. COMMUNITY CONCERNS

1. Richard Lowe
 - When will the paving bids coming out? Richard Keith, Acting Town Administrator said that Dan Lindley, Town Administrator is working on it.
 - Potholes need to be fixed especially the one on Main Street.
 - When will the sweeping get done in the village?

V. LIQUOR CONTROL

Motion made by Eric Dodge to enter session as Board of Liquor Control, motion seconded by Brian Kellogg. Motion carried. (5/0)

<u>Renewal Applicant:</u>	<u>Liquor/Class:</u>	<u>Outside consumption:</u>
Lucky Buffet	1 st	NO
Hot Tamale	1 st	YES
<u>New Applications:</u>		
Fifty Beers LLC DBA Black Cap Beer 63 Lower Main St (Old Arthur's)	2 nd	NO

Motion made by Eric Dodge to approve Liquor License renewals and the new application for Black Cap as presented, motion seconded by Brian Kellogg. Motion carried. (4/0)

Motion made by Brian Kellogg to come out of Board of Liquor Control and enter regular Selectboard session, motion seconded by Eric Dodge. Motion carried. (4/0)

VI. OLD BUSINESS

- 1. Parking on Main Street-** Paul Trudell presented a new plan for the angled parking on Main Street. The new plan proposes 12 new spots to be gained. Board Member Eric Dodge is still concerned with the angled parking in front of the police station. He feels that the angled parking in that area creates an unsafe situation with line of site and the corner. He asked Paul to eliminate the angled parking and leave the spaces as parallel. He also again recommend starting with angled parking only in front of the Arthurs Building not from corner to corner. Board member Bob Beeman would consider adding 3 spots in front of the Thompson building as well. The fire lane also needs to be perpendicular not angled. Board Member Brian Kellogg also suggested that we should be checking with VLCT for any safety concerns with the angled parking and to check with the State due to it being a State Highway. Board discussed possibly trying the angled parking for a period of 1 year to see how it works in all seasons.

Motion made by Brian Kellogg to approve angled parking in front of the Arthurs Building as well as 3 spots in front of Thompsons Flour Shop, fix the fire lane to be perpendicular and contingent on State and VLCT approval and submit a new plan with Selectboard recommendations before lines are painted, motion seconded by Yvette Mason. Motion carried. (4/0)

- 2. Carnival at the Oxbow-** MASP (Morristown after School Program) has submitted an insurance certificate with the Town named as Additional Insured as requested. The Carnival Company will be submitting an insurance certificate for the requested \$5 Million in coverage and naming the Town as Additional Insured.

Motion made by Brian Kellogg to approve Carnival at the Oxbow for July 4, 2017 contingent that we receive the Insurance Certificate with the requested \$5 Million and the Town Attorney has reviewed the policy, motion seconded by Eric Dodge, Motion carried. (4/0)

- 3. Discuss Tax Exemptions-** Todd Thomas again presented the Selectboard with a press release in hopes they would approve the process of the \$75,000 tax exemption which would allow potential new builds to reap an approximately \$1800 or \$600 per year for up to 3

years tax benefit provided they build a new home within the village limits or a farm outside the village limits. Board Member Brian Kellogg really thought we should be waiting until Dan Lindley, Town Administrator was back before approving or discussing this further. Selectboard also asked Todd to add a section expressing that this is not a guaranteed tax exemption and would need to be voted on at the 2018 Town meeting in order to be approved. The Selectboard would only be endorsing moving forward with compiling a list of approved homes to be presented at Town Meeting.

Motion made by Brian Kellogg to endorse the tax exemption to be presented at Town Meeting for 2018, motion seconded by Yvette Mason. Motion carried. (3/1) Brian Kellogg voted no.

VII. NEW BUSINESS

- 1. Approve Basic Operations Plans-** This is the yearly Emergency Operations plan that needs to be submitted to the State. The only changes are changing the Fire Chief to Shawn Goodell, from Denny DiGregorio and adding the new CEO for Copley.

Motion made by Brian Kellogg to approve the Local Emergency Operations Plan, Motion seconded by Eric Dodge. Motion carried. (4/0)

- 2. Approve New Hire for Highway Department-** One of the previous hires decided not to take the job. Roland would like to hire Harry Dailey. He has worked previously for Woodbury and would be a good fit for the department.

Motion made by Brian Kellogg to approve hiring Harry Daily for the Highway Department as a Tech III Step 1 currently at \$19.09 per hour, motion seconded by Eric Dodge. Motion carried. (4/0)

- 3. Oxbow Park Canoe Access-** Kim Jenson from Lamoille County Conservation District would like to install a canoe access in an area of the Oxbow that is slowly eroding away due to run off from the parking area. It would require installing some granite steps and some excavation. Kim is applying for a grant to pay for the steps and would like the Town to provide the excavation and possibly some gravel and boulders for the area.

Motion made by Brian Kellogg to approve project as presented contingent on a site walk with Board members and Roland Bovin, Highway Foreman is in agreement to provide the excavation and needed materials, motion was seconded by Eric Dodge. Motion carried. (4/0)

- 4. MACC Pleasant Street Place-** MACC is working on adding some green space to the Pleasant Street Parking lot. They are also hoping to redesign the parking lot to allow for more parking for the Morristown Co-Op that is expected to open in August of this year. They will come back to the Selectboard when they have a more firm idea of what can be done.
- 5. Theft Prevention Policy-**Carol Bradley, Finance Director presented the Selectboard with the Annual Report on Theft Prevention: No incidents to report.

6. Pay Plan Changes- Highway Department- Carol Bradley has updated the Pay Plan removing the Equipment Operator I and II and Mechanic IV. Also move Street Foreman from Grade 6 to Grade 7 so that is the same as the Road Foreman.

Motion made by Brian Kellogg to approve changes 11 through 13 of the pay plan, motion seconded by Eric Dodge. Motion carried. (4/0)

VIII. APPROVE WARRANTS

Motion made by Brian Kellogg to approve warrants through April 24, 2017, motion seconded by Eric Dodge. Motion carried. (4/0)

IX. TA REPORT-

- Received Letter from Duane Sprague who will be resigning as Clerical in the Listers Office. He will remain on the Board of Listers.
- Letter from Sheila Tymon requesting that her land be relinquished as Glebe Lands. This has been forwarded to our Town Attorney.
- Dan will be back on May 8 2017.
- We have contracted with Jerry Audy to do some Bulldozing in the Pit.

X. SELECTBOARD CONCERNS-

Joni Lanphear

- Not Present

Yvette Mason

- None

Brian Kellogg

- Pot Hole on Main Street near the Elmore Street Y.

Eric Dodge

- None

Bob Beeman-

- Thanked Richard Keith for helping out during Dan's Absence.

XI. OTHER BUSINESS

Motion made by Eric Dodge to find that premature general public knowledge of labor relationships with employees to the body will clearly place the town at a substantial disadvantage, motion seconded by Brian Kellogg. Motion carried. (4/0)

Motion made by Eric Dodge to enter executive session to discuss labor relationships with employee under the provisions of Title 1 section 313 (a) (1) of the Vermont Statutes, to include Richard Keith, Interim Town Administrator, Charlie McArthur Listing Coordinator, Kevin Kelly, Richard Tomlinson and Doug Wallace motion seconded by Brian Kellogg. Motion carried. (4/0)

Motion made by Eric Dodge to come out of executive session, motion seconded by Brian Kellogg. Motion carried. (4/0)

Motion made by Eric Dodge to adjourn the meeting at 9:26PM, motion seconded by Yvette Mason. Motion carried. (4/0)

Respectfully submitted and filed this 26th day of April, 2017

Erica Allen, Scribe

Please note all minutes are in draft form and are subject to approval at the next Selectboard meeting.