



## SELECTBOARD MEETING OF APRIL 25, 2016

Members Present: Eric Dodge, Brian Kellogg, Yvette Mason, & Joni Lanphear.

Department Heads: Dan Lindley, Town Administrator; Nathan Pickard, Chief of EMS; Richard Keith, Chief of Police; Roland Boivin, Highway Foreman and Charlie McArthur, Listing Coordinator.

Guests: Richard Lowe, Tasha Wallis, Seth Jenson, Pauline McArthur, Duane Sprague, Brian Albarelli, Jane Barbour, Judy Nepveu, Norm Nepveu.

Brian Kellogg called the Selectboard meeting to order at 6:30PM

### I. AGENDA CHANGES OR ADDITIONS

1. Add Animated Infrastructure to New Business

### II. APPROVE MINUTES

1. **Motion made by Yvette Mason to approve minutes of March 28, 2016, motion seconded by Joni Lanphear.**

**Add River Arts was a new liquor license application not a renewal.**

**Motion carried. (4/0)**

2. **Motion made by Eric Dodge to approve minutes of April 4, 2016, motion seconded by Yvette Mason. Motion carried. (4/0)**

### III. COMMUNITY CONCERNS

1. None

### IV. OLD BUSINESS

1. **Review Options for Regional Representation-** Tasha Wallis, Director for Lamoille County Planning Commission asked if the Selectboard had any questions regarding the Joint meeting last Monday, April 4, 2016. The Selectboard said they did not. Seth Jenson, Senior Planner of LCPC handed out a timeline of the Maplefields Act 250 application.

2. **NEPVEU HEALTH ORDER-** Judy & Norman Nepveu are waiting for the weather to break to install the waterline. They hope to have the building buttoned up by July 1, 2016. The Selectboard would like to see the barricades taken down, the windows installed. The Nepveu are afraid if they install the windows before the waterline is installed the equipment might break the new windows.

**V. NEW BUSINESS**

- 1. APPROVE ROW FOR NATHAN BARBOUR-** Nathan Barbour Construction is installing power lines on Walton Rd. Roland Boivin, Highway Foreman, has no issues with the install but would like to make sure that the lines are installed deep enough that his equipment won't catch it. He would like to also inspect when the digging is complete to make sure it is deep enough.

**Motion made by Eric Dodge, to approve ROW Permit for Nathan Barbour Construction on conditions that it is 4 ft. below the existing ditch and it meets Roland Boivin, Highway Foreman's Satisfaction, motion seconded by Joni Lanphear. Motion carried. (4/0)**

- 2. APPOINT HEALTH OFFICER/DEPUTY HEALTH OFFICER-**

**Motion made by Eric Dodge to appoint Todd Thomas as Health Officer, motion seconded by Joni Lanphear. Motion carried. (4/0)**

**Motion made by Eric Dodge to appoint Dan Lindley as Deputy Health Officer, motion seconded by Yvette Mason. Motion carried. (4/0)**

- 3. CONSERVATION COMMISSION APOINTMENTS-** Reappoint Richard Sargent & Steve Rae to the Conservation Commission.

**Motion made by Eric Dodge to appoint Richard Sargent & Steve Rae to the Conservation Commission for a 4 year term, motion seconded by Joni Lanphear. Motion carried. (4/0)**

- 4. TOWN ROAD & SIDEWALK POLICY CHANGES-** Added: the access width of driveways & parking areas that enter upon a town road must be a "minimum of 14 feet in width" to the Town Road Policy and added paragraph 8 "whenever an existing sidewalk is destroyed due to construction, new segments of sidewalks that meet the requirements of this policy shall be replaced in-kind at the developers expense."

**Motion made by Eric Dodge to approve Town Road Policy as amended & written, motion was seconded by Joni Lanphear. Motion Carried. (4/0).**

**Motion made by Eric Dodge to approve Sidewalk Policy as amended & written, motion seconded by Joni Lanphear. Motion carried. (4/0)**

- 5. UPDATE CREDIT CARD POLICY-** We have had issues with our credit card being compromised on a few different occasions. We would like to have two credit cards; if one is compromised we have access to another for purchasing and reoccurring charges.

**Motion made by Eric Dodge to approve Credit Card Policy as amended and written, motion seconded by Joni Lanphear. Motion carried (4/0)**

- 6. UPDATE CREDIT CARD RESOLUTION-** This is required by the bank to process the credit card application.

**Motion made by Eric Dodge to approve Credit Card Resolution as written, motion seconded by Joni Lanphear. Motion carried. (4/0)**

- 7. REVIEW JOB DESCRIPTIONS-** Nathan Pickard, EMS Chief along with Carol Bradley, Finance Director have been working on job descriptions for the new part-time and fulltime positions for the EMS department.

**Motion made by Eric Dodge to approve Emergency Service AEMT job description as written, motion was seconded by Joni Lanphear. Motion carried. (4/0)**

**Motion made by Eric Dodge to approve Emergency Service Paramedic job description as written, motion seconded by Joni Lanphear. Motion carried. (4/0)**

- 8. BILLINGS SCHOLARSHIP-** The recipient Mariah Mitchell did not cash the awarded scholarship check. Mary Ann has suggested re-issuing a check to either Mariah or her mother.

**Motion made by Eric Dodge to approve re-issuance of the Billings Scholarship check in the amount of \$500.00 to Mariah Mitchell's mother, motion seconded by Joni Lanphear. Motion Carried. (4/0)**

- 9. SIGN LOAN DOCUMENTS FOR NEW FREIGHTLINER-** This is the for the highway department. Selectboard voted to go with Union Bank for the loan at the last meeting.
- 10. FIREWORKS PERMIT FOR THE TOWN-** NorthStar Fireworks will be doing the Town fireworks again this year at a new location. The fireworks will be held near the Oxbow across the River in Harvey's field.

**Motion made by Yvette Mason to approve Town Fireworks with NorthStar to be held in Harvey's Field, motion was seconded by Joni Lanphear. Motion carried. (4/0)**

- 11. RESOLUTION FOR INCREASE IN MUNICIPAL INPUT FOR RENEWABLE ENERGY-** Rutland Town is pushing this resolution due to industrial company putting up solar panels and wind turbines. The would require landowners to come to the Towns for permission before installing. Resolution does not specify industrial but only talks about residential. Selectboard does not want to regulate residential renewable energy.
- 12. MOCO FILING FEES-** Morrisville Cooperative (MOCO) would like to have their zoning fees waived for the reconstruction of the front of their building.

**Motion made by Joni Lanphear to waive the Zoning Fees for MOCO, motion seconded by Yvette Mason. Motion carried. (4/0)**

- 13. ANIMATING INFRASTRUCTURE-** Community National Bank has donated \$15,000 for the Metal Tree Art Project. This will pay for one of the trees to be installed at the entrance to the post office.

**Motion made by Eric Dodge to approve contract with Goron Auchincloss and authorize Dan Lindley, Town Administrator to sign contract on behalf of the Selectboard, motion seconded by Joni Lanphear. Motion carried. (4/0)**

## **VI. BOARD OF LIQUOR CONTROL**

**Motion made by Eric Dodge, to enter session as Board of Liquor Control, motion seconded by Joni Lanphear. Motion carried. (4/0)**

**Motion made by Eric Dodge, to approve Liquor License Renewals as presented for Bliss Rite Pizza (DBA Hoagies), and Sharon McGaughan motion seconded by Joni Lanphear. Motion carried. (4/0)**

**Motion made by Eric Dodge, to come out of Board of Liquor Control and enter Regular Selectboard Session, motion seconded by Joni Lanphear Motion Carried. (4/0)**

## **VII. TA REPORT**

1. Construction on Lower Bridge St. from Brooklyn Street to the Bypass will begin May 1, 2016.
2. Working on Police Union Negotiation.
3. Sewer line construction for the Oxbow bathrooms should start this week.

## **VIII. SELECTBOARD CONCERNS**

### **Joni Lanphear-**

- None

### **Yvette Mason-**

- None

### **Brian Kellogg-**

- Stagecoach Rd. Pavement damage due to private equipment. Dan says we will not see any compensation for this.

### **Bob Beeman-**

- Not Present

### **Eric Dodge-**

- None

## **IX. OTHER BUSINESS**

1. Employee Relations with Lister Duane Sprague

**Yvette Mason made a motion to find that premature general public knowledge of employee relations will clearly place the town at a substantial disadvantage by disclosing its negotiation strategy, motion seconded by Joni Lanphear. Motion carried. (4/0)**

**Yvette Mason made a motion to enter executive session to discuss employee relations with Dan Lindley, Town Administrator and Duane Sprague, Lister under the provisions of Title 1**

**Section 313 (a) (1) of the Vermont Statutes., motion seconded by Joni Lanphear. Motion carried. (4/0)**

**Motion made by Eric Dodge to come out of Executive Session, seconded by Joni Lanphear. Motion carried. (4/0)**

**Motion made by Eric Dodge to adjourn at 8:00PM, motion seconded by Joni Lanphear. Motion carried. (4/0)**

Respectfully submitted and filed this 13<sup>th</sup> day of April 2016  
Erica Allen, Scribe

**Please note all minutes are in draft form and are subject to approval at the next Selectboard meeting.**