



SELECTBOARD MEETING OF March 28, 2016

Members Present: Bob Beeman, Brian Kellogg, Yvette Mason, & Joni Lanphear.

Department Heads: Dan Lindley, Town Administrator; Dennis DiGregorio, Fire Chief; Carol Bradley, Finance Director, Mary Ann Wilson, Town Clerk/Treasurer, Nathan Pickard, Chief of EMS, Richard Keith, Chief of Police, Min Cote, Street Foreman, Roland Boivin, Highway Foreman.

Guests: Richard Lowe, Shawn Goodell.

Bob Beeman called the Selectboard meeting to order at 6:30PM

**I. AGENDA CHANGES OR ADDITIONS**

1. Add Appoint Lamoille County Planning Commission Representative

**II. APPROVE MINUTES**

1. **Motion made by Brian Kellogg to approve minutes of March 14, 2016, motion seconded by Joni Lanphear.**  
**Correct typo "November" last page.**

**Motion carried. (4/0)**

**III. COMMUNITY CONCERNS**

1. None

**IV. NEW BUSINESS**

**1. SIDEWALK MACHINE UPDATE-** Min Cote, Street Foreman updated the board on the Holder sidewalk machine that we purchased last fall. Even though this winter was not a good example of its full potential, Min said that it did everything we were hoping it would do. It has cut down on the amount of time it takes to plow and sand the sidewalks. It used to take about 2 days to plow and then sand with the old Bobcat. We can now plow and sand the sidewalks 3 times in 9 hours. It was money well spent.

**2. APPROVE PURCHASE OF NEW TRUCK BODY-** The body on the 2011 International needs replacing. It has become rusted and rotting. Roland would like to purchase the body from Viking in the amount of \$27, 660. It is in the 2016 Budget.

**Motion made by Brian Kellogg to approve purchase of Viking Truck body for the 2011 International, motion seconded by Joni Lanphear. Motion carried. (4/0)**

**3. REVIEW BIDS FOR NEW HIGHWAY TRUCK PURCHASE-** Mary Ann Wilson, Town Clerk/Treasurer sent out RFP's for the purchase of the 2016 Freightliner Tandem. She received 4 bids from local banks. Union Bank had the lowest fixed rate at 1.05% for 2 years. Her recommendation is to go with Union Bank for the truck purchase.

**Motion made by Brian Kellogg to accept bid from Union Bank for the FY 15/16 purchase of a 2016 Freightliner Tandem , motion was seconded by Joni Lanphear. Motion carried. 4/0)**

**4. PURCHASE OF RECLAIMING MACHINE-** Min Cote, Street Foreman requested 3 bids for a Reclaiming machine. Viking provided the lowest bid at \$32, 940.00. The machine will heat up the asphalt which can be used for patching potholes.

**Motion made by Brian Kellogg, to approve purchase of Spaulding Hot Patcher from Viking in the amount of \$32, 940.00. Motion Seconded by Joni Lanphear. Motion carried. (4/0)**

**5. DISCUSS ROAD & BRIDGE STANDARDS-** These are the annual standards as designed by the State of Vermont. Each year we need to state whether the Town wishes to adopt the State Road & Bridge Standards or not.

**Motion made by Brian Kellogg to adopt the State Road & Bridge Standards, motion seconded by Yvette Mason. Motion failed 0/4**

**6. STATE HIGHWAY FINANCIAL PLAN-** This allows the Town to receive State aid.

**Motion made by Brian Kellogg to approve State Highway Financial Plan, For FY 16/17 motion seconded by Joni Lanphear. Motion carried. (4/0)**

**7. APPROVE REQUEST FOR PRIVATE DRIVE-** Raymond Chauvin would like to name his private road Weslang Drive which is located off Trombley Hill Rd.

**Motion made by Brian Kellogg to approve name for private drive Weslang Drive, motion seconded by Joni Lanphear. Motion carried. (4/0)**

**8. LED STREET LIGHT CONVERSION-** We are working with Water & Light to convert the street lights to LED. The cost for the conversion would be an additional \$800 over budget this year. After 5 years our annual cost would be cut in half, from approximately \$47,000 to \$23,000.

**Motion made by Brian Kellogg to approve LED street light conversion as presented, motion seconded by Joni Lanphear. Motion Carried (4/0)**

**9. PURCHASE OF DEFIBRILLATOR-** Nathan Pickard, Chief of EMS would like to purchase new defibrillator from Zoll. Cost of Defibrillator and accessories is \$30,000. This includes trading in our current defibrillator. This purchase is planned in the FY 16-17 budget. Delivery would be after July 1, 2016

**Motion made by Brian Kellogg to approve purchase of Defibrillator from Zoll, motion seconded by Joni Lanphear. Motion carried. (4/0)**

**10. EMS TERMINATIONS- Volunteer Brook Robbins is resigning from the Squad due to scheduling conflicts with her job.**

**Motion made by Brian Kellogg to accept resignation from Brook Robbins Motion seconded by Joni Lanphear. Motion carried. (4/0)**

**11. PERSONNEL POLICY UPDATES- Carol Bradley, Finance Director has made changes to the Personnel Policy sections 18, 19, 20, 21 & 23 and has added the Insurance Benefit Plan.**

**Motion made by Brian Kellogg to approve Personnel Policy & Insurance Benefit Plan as presented, motion seconded by Joni Lanphear. Motion carried. (4/0)**

**12. LAMOILLE COUNTY PLANNING COMMISSION BOARD REPRESENTATIVE RESIGNATION- Kevin Kelly is resigning as the Town Representative on the LCPC Board due to work load conflicts.**

**Motion made by Brian Kellogg to accept resignation from Kevin Kelly, motion seconded by Joni Lanphear. Motion carried. (4/0)**

**13. APPOINT REPRESENTATIVE TO LAMOILLE REGIONAL SOLID WASTE MAGNAGEMENT DISTRICT BOARD- Charles Cooley would like to serve another term as the Morristown Representative on the LRSWMD Board. This is a 2 year term.**

**Motion made by Brian Kellogg to appoint Charles Cooley to a two year term as the Morristown representative on the LRSWMD Board, motion seconded by Joni Lanphear Motion carried. (4/0)**

**14. APPOINT REPRESENTATIVE TO LAMOILLE COUNTY PLANNING COMMISSION BOARD- Paul Griswold would like to serve as the Morristown Representative until June 30, 2016 when regular appointments will occur.**

**Motion made by Joni Lanphear to appoint Paul Griswold as Morristown Representative on the LCPC Board, motion seconded by Brian Kellogg. Motion carried. (4/0)**

## **V. OLD BUSINESS**

**1. APPROVE CONTRACT FOR FIRE TRUCK PURCHASE- We have received a contract as voted at Town Meeting 2016. in the amount of \$633, 600 for the purchase of a new fire truck.**

**Motion made by Brian Kellogg to approve contract with HME Inc., for the purchase of a new fire truck and authorize Dan Lindley, Town Administrator to sign, motion was seconded by Joni Lanphear. Motion carried. (4/0)**

## **VI. BOARD OF LIQUOR CONTROL**

**Motion made by Brian Kellogg, to enter session as Board of Liquor Control, motion seconded by Joni Lanphear. Motion carried. (4/0)**

**Motion made by Brian Kellogg, to approve Liquor License Renewals as Presented for Charlmont Restaurant, Copley Country Club, and a new application for River Arts, motion seconded by Joni Lanphear. Motion carried. (4/0)**

**Motion made by Brian Kellogg, to come out of Board of Liquor Control and enter Regular Selectboard Session, motion seconded by Joni Lanphear Motion Carried. (4/0)**

## **VII. TA REPORT**

1. Tricia Received a \$15,000 Anonymous donation for one of the metal trees art project.
2. HVAC installation started this week in Tegu BLDG.
3. Lower Bridge Street Project will start around the 1<sup>st</sup> of May
4. Joint Meeting April 4 at 6:30 @ W&L Office
5. Would like to replace the glass in the front of the tegu building this year.
6. We are in compliance with the Identity Theft Protection policy.

## **VIII. SELECTBOARD CONCERNS**

### **Joni Lanphear-**

- None

### **Yvette Mason-**

- None

### **Brian Kellogg-**

- Nepvue Building progress? Dan said Todd has contacted them but no response. Selectboard would like them to come back to the Selectboard with a progress report.

### **Bob Beeman-**

- Will not be at the April 11 meeting.

### **Eric Dodge-**

- Not Present

## **IX. OTHER BUSINESS**

1. Denny DiGregorio, Fire Chief would like to be kept abreast of the construction projects around town for Emergency Purposes.

**Motion made by Brian Kellogg to adjourn at 8:00PM, motion seconded by Joni Lanphear. Motion carried. (4/0)**

Respectfully submitted and filed this 29th day of March 2016  
Erica Allen, Scribe

**Please note all minutes are in draft form and are subject to approval at the next Selectboard meeting.**