



SELECTBOARD MEETING OF December 19, 2016

Members Present: Bob Beeman, Eric Dodge, Yvette Mason, Joni Lanphear and Brian Kellogg.

Department Heads: Dan Lindley, Town Administrator; Richard Keith, Chief of Police; Nathan Pickard, Chief of EMS; Denny DiGregorio, Fire Chief; Carol Bradley, Finance Director; Mary Ann Wilson, Town Clerk/Treasurer.

Guests: Fred Duplessis, Richard Lowe, Shawn Goodell, and Tina Sweet, Corey Boisvert.

Bob Beeman called the Selectboard meeting to order at 6:30 PM.

I. AGENDA CHANGES OR ADDITIONS

1. None

II. APPROVE MINUTES

1. Minutes of December 5, 2016

Motion made by Brian Kellogg to approve minutes of December 5, 2016, changes to add 2016 Grand list to item #1 Error's & Omissions under New Business, motion seconded by Eric Dodge. Motion carried. (5/0).

2. Minutes of December 12, 2016

Motion made by Brian Kellogg to approve minutes of December 12, 2016, motion seconded by Eric Dodge. Motion carried. (5/0)

III. COMMUNITY CONCERNS

1. Richard Lowe asked about the paving schedule and when some of our roads in the Village might get paved. Dan Lindley, Town Administrator said he is working with Water & Light on a schedule for the sewer and water updates. He is also working with the State on getting our Class I roads paved as the State is supposed to pave them every 7 years and they haven't done ours since 1984. Richard also asked where the reserve funds go and maybe the highway reserves should stay in the highway budget instead of being reallocated so that we could get some of the paving done. Dan Lindley, Town Administrator explained that even though the Selectboard reallocates funds to General Government they can be used for any project.
2. Richard also asked if there is anything we can do about the Alan Foss property on Rt. 100. He was supposed to do some work to the quonset hut but has done nothing and it looks like

a dump. Dan Lindley, Town Administrator said that he would talk with Todd Thomas, the Health Officer, to see if there is anything we can do about it.

IV. NEW BUSINESS

- 1. 2016 Audit Review-** Auditors Sullivan & Powers reviewed the Town Audit with the Selectboard. Everything looks to be in good shape.
- 2. Private Road Name Change–** Residents of Salvias Drive would like to rename their private road to Old Shady Lane.

Motion made by Brian Kellogg to approve the road name change from Salvias Drive to Old Shady Lane, motion seconded by Joni Lanphear Motion carried. (5/0)

- 3. Crosswalk Sign-** Dan has been working with Water & Light on getting a crosswalk sign for Portland Street. \$4,000 has been donated. Is the Town willing to put in \$2,000 to complete the project?

Motion made by Brian Kellogg to approve using reserve funds in the amount of \$2,000 for the crosswalk sign for Portland Street, motion seconded by Eric Dodge. Motion carried. (5/0)

- 4. Disposal of Police Car-** The 2008 Impala is no longer inspectable or drivable. It has been stripped of all usable parts. Doug Wallace has expressed interest in the vehicle and Richard Keith sees no issue with transferring the title to him.

Motion made by Eric Didge to approve transfer of 2008 Impala Police Cruiser to Doug Wallace for the sum of \$1.00 if after advertising there are no other offers, motion seconded by Joni Lanphear. Motion carried 4/0 Brian Kellogg abstained.

- 5. Appoint Assistant Animal Control Officer-** Dan Lindley would like to appoint Crystal Maxim as the assistant animal control officer. She has an extensive background in animal care and also serves as the Hyde Park animal control officer.

Motion made by Eric Dodge to appoint Crystal Maxim as Assistant Animal Control Officer and to pay mileage as presented in Town Administrators memo, motion seconded by Brian Kellogg. Motion Carried. (5/0)

- 6. Appoint Interim Street Foreman-** Dan Lindley, Town Administrator would like to appoint Doug Wallace as Interim Street Foreman with a \$2.00 an hour increase while he is filling this position.

Motion made by Eric Dodge to appoint Doug Wallace as Interim Street Foreman with a \$2.00 an hour increase while serving in the position, motion seconded by Yvette Mason. Motion carried. (5/0)

V. OLD BUSINESS

- 1. Mary Ann discussed Town Clerk Budget with Selectboard.** Would like to adjust part time wages from \$6500 to \$5000 and to leave school elections expenses in the budget. Dan

Lindley, Town Administrator didn't think we needed to have the school election expense in the budget as the school should be paying for their own elections as they are a separate entity since they have combined schools. Bob Beeman, Chair, thought we should check with the school to see what their plan is for elections. Mary Ann also discussed recording fees. She would like those to remain in the municipal records maintenance funds rather than in general government.

VI. APPROVE WARRANTS

Motion made by Eric Dodge to approve warrants through December 12, 2016, motion seconded by Brian Kellogg. Motion carried. (5/0)

VII. TA REPORT-

- Working on the A St. to B St. final design. Hope to begin construction in May of 2017.
- Town Offices will be closed on Friday Dec. 23, 2016 in observance of the Christmas Holiday
- Will be out next week.

VIII. SELECTBOARD CONCERNS-

Joni Lanphear

- None

Yvette Mason

- None

Brian Kellogg

- None

Eric Dodge

- Talked with Doug Wallace and everything seems to be going fine. He is doing a good job.

Bob Beeman-

- Serving on a fact finding committee for the School District. Several projects are being discussed and there may be an upcoming bond vote.

IX. OTHER BUSINESS

Motion made by Eric Dodge to find that premature general public knowledge of labor relationships with employees to the body will clearly place the town at a substantial disadvantage. Motion seconded by Brian Kellogg. Motion carried. (5/0)

Motion made by Eric Dodge to enter executive session to discuss labor relationships with employees under the provisions of Title 1 section 313 (a) (1) of the Vermont Statutes. Selectboard will be meeting alone and then will include Dan Lindley, Town Administrator motion seconded by Brian Kellogg. Motion carried. (5/0).

Motion made by Eric Dodge to come out of executive session, motion seconded by Yvette Mason. Motion. Carried. (5/0)

Motion made by Yvette Mason to set the FY17/18 Town Clerk Salary Budget at Pay Grade 9 Step 3 at \$26.39 and to set the Assistant Town Clerk Pay Rate at Grade 7 Step 8 at \$23.02 to adjourn at 9:30PM, motion seconded by Eric Dodge. Motion carried. (5/0)

Motion made by Eric Dodge to adjourn the meeting at 8:45 PM, motion seconded by Joni Lanphear. Motion carried. (5/0)

Respectfully submitted and filed this 20th day of December, 2016

Erica Allen, Scribe

Please note all minutes are in draft form and are subject to approval at the next Selectboard meeting.