



SELECTBOARD MEETING OF October 24, 2016

Members Present: Bob Beeman, Eric Dodge, Yvette Mason, Joni Lanphear and Brian Kellogg

Department Heads: Dan Lindley, Town Administrator; Richard Keith, Chief of Police; Nathan Pickard, Chief of EMS; Denny DiGregorio, Fire Chief; Mary Ann Wilson, Town Clerk/Treasurer; Carol Bradley, Finance Director; Tricia Follert, Community Development Coordinator; and Min Cote, Street Foreman

Guests: Shawn Goodell, Bob Stewart

Bob Beeman called the Selectboard meeting to order at 6:30 PM.

**I. AGENDA CHANGES OR ADDITIONS**

1. Add accept letter resignation from Raymond Lacasse
2. Add sign letter of notice of appearance regarding the Water & Light/ANR dam issue

**II. APPROVE MINUTES**

1. Minutes of October 11, 2016

**Motion made by Brian Kellogg to approve minutes of October 11, 2016, with corrections to #5 to include “as presented for the 2016 Grand List”; and correct typo under Old Business #2 to say “than it would be worth” instead of that it would be worth. Motion seconded by Eric Dodge. Motion carried. (5/0).**

**III. COMMUNITY CONCERNS**

None

**IV. NEW BUSINESS**

1. **Reappointment – Kevin LaPlante as fulltime police officer.** – Kevin has successfully completed a year with the police department. It has been procedure to formally appoint police officers after their year probation.

**Motion made by Brian Kellogg to approve appointment of Kevin LaPlante as a full time police officer with an open ended appointment. Motion seconded by Eric Dodge. Motion carried. (5/0)**

2. **Approve Application for Oxbow Park Use-** Bob Stewart as representative of VAST, explained that VAST wants to hold a military appreciation day at the Oxbow. Tricia Follert

stated that MACC will be assisting in the promotion of the event for the rail trail. The event will be held on February 18, 2017. They will make sure they have adequate parking.

**Motion made by Brian Kellogg to approve use of Oxbow Park for VAST to hold a military appreciation day on February 18, 2017. Motion seconded by Eric Dodge. Motion carried. (5/0)**

- 3. Appoint Zachary Isham as Permanent Part-Time Employee for EMS-** Nathan Pickard, Chief of EMS, explained that currently Zachary is a volunteer, but he has expressed interest in taking the last opening we have for the permanent part-time employee position at EMS. Zachary is a paramedic. This position comes with no benefits and is a 23 hour a week position.

**Motion made by Brian Kellogg to hire Zachary Isham as a permanent part-time employee for the EMS department. This position will offer no benefits and be 23 hours a week at a rate of \$16.50 per hour. Motion seconded by Joni Lanphear. Motion carried. (5/0)**

- 4. Set Weight Limit for Cady's Falls Bridge -** We have not received the engineer's recommendation for a weight limit for Cady's Falls Bridge, but we should have it by the end of the week. Dan would like the Board to allow him to set the weight limit using the engineer's recommendation until the Selectboard can formally set a weight limit. This would allow Cady's Falls Bridge to open sooner.

**Motion made by Brian Kellogg to allow Dan Lindley to set a temporary weight limit for Cady's Falls Bridge based on the engineer's recommendation until the Selectboard can formally set a weight limit. Motion seconded by Eric Dodge. Motion Carried. (5/0)**

- 5. Placement of Sculpture at Lower Main Street Traffic Circle –** River Arts has a sculpture owned by Mr. Rubio that needs to be moved. They would like to have it moved temporarily to the Lower Main Street Traffic Circle. Mr. Rubio will insure and move the sculpture. He will be removing it at a later date.

**Motion made by Eric Dodge to approve allowing the sculpture owned by Mr. Rubio to be placed in the Lower Main Street Traffic Circle pending proof of insurance, motion seconded by Brian Kellogg. Motion carried. (5/0)**

- 6. Accept Resignation from Raymond Lacasse-** Raymond Lacasse has given us a letter of resignation. His last day will be November 4, 2016. The Board would like Dan to talk to Raymond about his reasons for terminating his employment. Raymond is a valuable asset to the Town and he will be missed. The Board would like to have a letter of appreciation for Raymond sent to him.

**Motion made by Brian Kellogg to approve Raymond Lacasse's resignation. Motion seconded by Eric Dodge. Motion carried. (5/0)**

- 7. Approve letter to file notice of appearance for Water & Light/ANR dam issue –** We should file a notice of appearance with the court for the Water & Light/ANR dam issue. Doing this will allow us to be notified of any actions. If we don't do this, we may not know what decisions have been made.

**Motion made by Brian Kellogg to acknowledge and approve signing the notice of appearance letter with the court regarding the Water & Light/ANR dam issue. Motion seconded by Eric Dodge. Motion carried. (5/0)**

**V. OLD BUSINESS**

None

**VI. APPROVE WARRANTS**

**Motion made by Brian Kellogg to approve warrants through October 23, 2016, motion seconded by Joni Lanphear. Motion carried. (5/0)**

**VII. TA REPORT-**

- Cady's Falls waterline is completed. We spent \$28,000 for ledge removal. The construction cost was about 2.5% over the initial contract not including ledge removal.
- Cady's Falls Bridge should be open next week with weight restrictions.
- We will be paving Brigham Street in the next few days. SD Ireland is concerned about the temperature in relation to paving Randolph Road. If they determine that they can't pave now, they have agreed to pave in the spring for the same price.

**VIII. SELECTBOARD CONCERNS-**

**Joni Lanphear**

- None

**Yvette Mason**

- None

**Brian Kellogg**

- None

**Eric Dodge**

- None

**Bob Beeman-**

- None

**IX. OTHER BUSINESS**

**Motion made by Eric Dodge that we enter executive session to discuss evaluation of a public employee under the provisions of Title 1 section 313 (3) (a) (3) of the Vermont Statutes and to include Dan Lindley, Min Cote and Mary Ann Wilson motion seconded by Brian Kellogg. Motion carried. (5/0)**

**Motion made by Eric Dodge to enter executive session to discuss appointment of a public employee under the provisions of Title 1 section 313 (3) (a) (3) of the Vermont Statutes. Motion seconded by Brian Kellogg. Motion carried. (5/0)**

**Motion made by Brian Kellogg to come out of Executive Session, motion seconded by Eric Dodge. Motion carried. (5/0)**

**Motion made by Yvette Mason to hire Elizabeth Desrochers as Deputy Town Clerk which is a fulltime permanent position at pay grade 5 Step 3 at a rate of \$17.92/hour; and to move Mitzi Fleming from pay grade 4 step 6 to pay grade 4 step 8 at a rate of \$19.02/hour all effective October 31, 2016. Motion seconded by Brian Kellogg. Motion carried. (5/0)**

**Motion made by Eric Dodge to adjourn at 8:30. Motion seconded by Yvette Mason. Motion carried. (5/0)**

Respectfully submitted and filed this 25<sup>th</sup> day of October 2016

Tina Sweet, Scribe

**Please note all minutes are in draft form and are subject to approval at the next Selectboard meeting.**