



**SELECTBOARD MEETING
OCTOBER 10, 2017**

Members Present: Bob Beeman, Brian Kellogg, Eric Dodge, Yvette Mason and Chris Towne

Department Heads: Dan Lindley, Town Administrator; Carol Bradley, Finance Director; Nathan Pickard, Chief of EMS, Shawn Goodell, Fire Chief, Richard Keith, Chief of Police and Mitzi Fleming, Assistant Town Clerk/Treasurer.

Guests: Ron Bohmer

Bob Beeman called the meeting to order at 6:30 PM.

I. AGENDA CHANGES OR ADDITIONS

1. No Changes or Additions

II. APPROVE MINUTES

1. **Motion made by Brian Kellogg to approve minutes of September 25, 2017, with changes to Chris's name and Fire Alarm time should be 9PM to 6AM, motion seconded by Eric Dodge. Motion carried. (5/0)**
2. **Motion made by Chris Towne to approve minutes of October 2, 2017, motion seconded by Eric Dodge. Motion carried. (5/0)**

III. SITE VISIT

1. Selectboard met on Main Street to review the angle parking as proposed. Due to the angle and the amount of over hang on the sidewalk it seems this will not work. It would only add approximately 3 additional spaces. The Selectboard discussed other options such as possible angle parking on the opposite side of the street. The Highway Crew has concerns about any angle parking due to snowstorms and making snow removal more difficult. The Selectboard asked for more information on angle parking on the opposite side of the street possibly at a 45 degree angle rather than the 60 degree as proposed. Dan will work with staff on gathering more information.

IV. COMMUNITY CONCERNS

1. None

V. LIQUOR CONTROL

Motion made by Eric Dodge to enter as Board of Liquor Control, motion seconded by Brian Kellogg. Motion carried, (5/0)

Motion made by Brian Kellogg to approve Renewal for Fifty Five Consulting & Enterprises, LLC, motion seconded by Eric Dodge. Motion carried. (5/0)

Motion made by Eric Dodge, seconded by Brian Kellogg to come out of Board of Liquor Control. Motion carried. (5/0)

VI. NEW BUSINESS

- 1. Review Staff Recommendations for Main Street Parking-** Staff will look at options for parking on opposite side of street.
- 2. Approve Request for Oxbow Use-** Request to use the Oxbow for the Samantha Brochu Memorial Run September 8, 2018 from 8:30AM to 2:00PM. They listed a Bounce house but this is not supported by the Town Insurance Company. Dan recommends approving without the Bounce House.

Motion made by Brian Kellogg to approve request for Oxbow use for the Samantha Brochu 5K Run without the bounce house seconded by Eric Dodge. Motion Carried. (5/0)

- 3. Approve Job Descriptions-** The Selectboard reviewed the changes to all the General Government job descriptions.

Motion made by Eric Dodge to approve job descriptions as written for Highway Road Foreman, Finance Director, Assistant Finance Director, Zoning Administrator/Planner/Health Officer, Community Development Coordinator, EMS Assistant Chief, EMS Paramedic, Administrative Clerk, Administrative Assistant to the Town Administrator, motion seconded by Brian Kellogg. Motion carried. (5/0)

VII. OLD BUSINESS

1. None

VIII. APPROVE WARRANTS-

Motion made by Eric Dodge to approve warrants through October 10, 2017, motion seconded by Chris Towne. Motion carried. (5/0)

IX. TA REPORT-

- November 4th there will be a Salute to Veterans Parade starting at 11am
- Paving is Complete- Whitcomb did a great Job
- October 28 there will be another training for the Green River Dam
- Monday November 6th will start the Budget meetings
- AOT is ready to convey roads from the Bypass construction to the Town

X. SELECTBOARD CONCERNS

Yvette Mason

- None

Brian Kellogg

- Went to Court with Todd regarding the Andrea Rand Health order. The Court granted the Town the injunction. Andrea has 30 days to bring the mobile home into compliance or sell it.

Eric Dodge

- Thank Roland and his crew for all the hard work they put into paving.

Bob Beeman-

- Thank Dan for all the Coordination for the paving that was done.

Chris Towne-

- None

XI. OTHER BUSINESS

Motion made by Eric Dodge to enter Executive Session to discuss the appointment or employment or evaluation of a public officer, or employee under the provisions of Title 1 Section 313(3) (a) (3) of the Vermont Statutes to include Dan Lindley, Town Administrator and Carol Bradley, Finance Director, motion seconded by Brian Kellogg. Motion carried. (5/0)

Motion made by Eric Dodge to come out of Executive Session at 9:15PM, motion seconded by Brian Kellogg. Motion carried. (5/0)

Motion made by Yvette Mason to adjourn the meeting at 9:20PM, motion seconded by Chris Towne. Motion carried. (5/0)

Respectfully submitted and filed this 11th day of October 2017

Erica Allen, Scribe

Please note all minutes are in draft form and are subject to approval at the next Selectboard meeting.