



SELECTBOARD MEETING OF JULY 18, 2016

- Members Present: Bob Beeman, Eric Dodge, Brian Kellogg, Yvette Mason.
- Department Heads: Dan Lindley, Town Administrator; Carol Bradley, Finance Director; Todd Thomas, Planning Director; Roland Boivin, Highway Foreman; Richard Keith, Chief of Police; Denny DiGregorio, Fire Chief and Nathan Pickard, EMS Chief and Tricia Follert, Community Development Coordinator.
- Guests: Max Paine, Ethan Coffey, Kathy Chaffee, Sara Haskins, Etienne Hancock, Linda Laraway, Scott & Randy Bidwell and Gary Nolan

Bob Beeman called the Selectboard meeting to order at 6:31 PM.

I. AGENDA CHANGES OR ADDITIONS

1. Add Applications for Use of Oxbow
2. Add Coin Drop for Fire Department
3. Add EMS New Employee introductions.

II. APPROVE MINUTES

1. July 5, 2016 Minutes

Motion made by Brian Kellogg to approve minutes of July 5, 2016 with typo change “by” to “buy”, seconded by Eric Dodge. Motion carried. (4/0).

III. COMMUNITY CONCERNS

1. Kathy Chaffee- Kathy wanted to voice her concerns over a member of the DRB and how she was treated at one of their hearings. She didn't feel that she was heard on the subject of an application for a daycare at 241 Upper Main Street. She had asked about parking and had also asked the daycare to install a fence and for the hours to be open after 8 and closed before 6. She felt that one of the board members kept cutting her off every time she asked questions. Selectman Bob Beeman apologized and said that it was unfortunate that she had a bad experience.
2. Linda Laraway on Frazier Road stated her concerns regarding the stones from the road hitting her house, cars, windows, and walkers. Could the Town possibly pave just beyond her driveway? Speeding vehicles are throwing the stones. The gravel that the Town uses is the same size as it has always been. A question of whether or not the sub-base material has risen to the top of the road bed was raised. Roland Boivin, Highway Foreman, Dan Lindley, Town Administrator & Todd Thomas, Zoning Administrator looked at the road and determined that a 60 foot culvert and a ditch might help

solve the run off problem. Linda wanted a 109 foot culvert. Roland stated that he was only able to clean culverts with a maximum of 80 feet. Paving would cost about \$25,000 for that one section. Todd said that he couldn't justify spending that much on paving to satisfy one homeowner. The Selectboard offered to install a 60 foot culvert that Linda would pay for, but Linda insisted that it had to be a 109 foot culvert. Linda asked the Selectboard to come and take a look at the area in questions which they agreed to do.

3. Scott & Randy Bidwell have done some research on Gallup Rd. and think they have ownership rights. They did not see where it was a Town Rd and thought that they owned the section where their land is. Dan Lindley, Town Administrator said that the Town has gone through the Ancient Road process and the Ancient Roads committee did all the research on the roads and submitted it to the State for approval. There was an appeal period and that time has passed. We do have an official Town Road Map and Gallup Rd. is listed on it. The Selectboard suggested that the Bidwells petition to have the road thrown up. The State could still declare it a trail as VAST does use it. It is currently a Class IV Rd.

IV. NEW BUSINESS

1. **ROAD CUT PERMIT-** Aardvark construction would like to install power for a property on Cole Hill. Roland has looked at the site and is okay with it as long as the lines are at least 4 feet below the bottom of the ditch.

2. **APPLICATIONS FOR USE OF OXBOW-**

- Grace Maniatty would like to use the Oxbow on August 31, 2016 for a Gospel Concert. They plan to also have a BBQ meal as well. The BBQ truck will need to use the parking area overnight as they will need to start the smoker the night before.

Motion made by Brian Kellogg to approve application for Oxbow use for Grace Maniatty on August 31, 2016 for a Gospel Concert, motion seconded by Eric Dodge. Motion carried. (4/0)

- Clarina Howard Nichols Center would like to use the Oxbow on August 13, 2016 for a Family Fun Day. They have not provided the Certificate of Liability or Security Deposit as of today.

Motion made by Brian Kellogg to approve application for Oxbow use for the Clarina Howard Nichols Center contingent we receive the security deposit and certificate of liability insurance, motion was seconded by Eric Dodge. Motion carried (4/0)

3. **EMS NEW EMPLOYEE INTRODUCTIONS-** Nathan Introduced David Talley who is the new fulltime Paramedic and Anthony Graves who is a part-time EMT. Diana Osborn has also been hired as Part-time EMT but was out on a call at the time of the meeting.
4. **PAYGRADE CHANGE FOR EMS EMPLOYEE-** Nathan would like to change the job description for Corey Boisvert from EMS Chief's Assistant to EMS Assistant Chief as when Nathan is out Corey steps in as the Chief. He would also like to change the paygrade for Corey. She is currently at paygrade 4 step 4 which doesn't coincide with our pay step schedule. Nathan would like her to move to Grade 6 where the other assistants are currently.

Motion made by Eric Dodge to change the Job Description for Cory Boisvert from EMS Chief's Assistant to EMS Assistant Chief and change pay classification to Grade 6 motion seconded by Brian Kellogg. Motion carried. (4/0)

Motion made by Eric Dodge to change pay from Grade 4 Step 4 \$17.57/hour for Corey Boisvert as EMS Assistant Chief to Grade 6, Step 2 currently at \$18.92/ hour effective immediately, motion seconded by Brian Kellogg. Motion carried. (4/0)

5. **COIN DROP-** Denny DiGregorio would like to hold a coin drop on September 17 from 10-2 in front of the fire department.

Motion made by Brian Kellogg to approve coin drop for September 17, 2016 from 10-2, motion seconded by Eric Dodge. Motion carried. (4/0)

6. **11-11 PERMIT-** CCS is applying for an 11-11 Permit to align Munson Ave with the Munson Ave extension. The State is asking for the Town to authorize the 11-11 Permit application. Realignment won't occur until next spring.

Motion made by Brian Kellogg to approve 11-11 permit for CCs and authorize Dan Lindley, Town Administrator to sign, motion seconded by Eric Dodge. Motion carried. (4/0)

V. OLD BUSINESS

- a. **REVIEW & APPROVE ZONING CHANGES-** Planning Todd Thomas and members of the Planning Council were on hand to discuss the zoning changes proposed.
Top 10 List of Items

Motion made by Eric Dodge to approve zoning changes as proposed but without changing the Multi-Family Residential Use to Conditional in the High Density Residential Zone, Motion seconded by Brian Kellogg. Motion failed. (0/4)

Motion made by Eric Dodge to approve zoning changes as proposed, motion seconded by Brian Kellogg. Motion carried. (4/0)

Motion made by Brian Kellogg to direct the Planning Council to warn another zoning change hearing before October that adds the warehouse & storage facility use within the Existing Buildings in the Business Enterprise Zone, seconded by Eric Dodge. Motion failed 2/2. Bob Beeman and Yvette Mason voted no.

Motion made by Brian Kellogg to direct the Planning Council to change the residential use on the south side of Upper Main Street, motion seconded by Eric Dodge. Motion failed (0/4)

Motion made by Brian Kellogg to task the Planning Council to look at changing the residential use on the south side of Upper Main Street further, motion seconded by Eric Dodge. Motion carried. (4/1) Yvette Mason voted no.

1. **APPROVE & SIGN ANIMATING INFRASTRUCTURE CONTRACT II-** This is for the second of the 3 metal trees to be installed at various locations though out town.

Motion made by Brian Kellogg to approve contract and to authorize Dan Lindley, Town Administrator to sign, motion seconded by Eric Dodge. Motion carried. (4/0)

VI. BOARD OF LIQUOR CONTROL

1. None

VII. TA REPORT

1. Larry Cornblatt is working on a grant for lead abatement.
2. Bridge Street should be open next Tuesday.
3. Traffic light at Bishop Marshall construction should begin mid-August.
4. Request to change the speed limit on Rte. 15 near the Radio Station has been granted but only .2 miles not the original request.

VIII. SELECTBOARD CONCERNS

Joni Lanphear-

- Not present

Yvette Mason-

- None

Brian Kellogg-

- Complaint we were mowing the road side on the weekend. Roland thinks it was Jim on the 4th as he is a part-time employee and does not get paid vacation or holidays.

Bob Beeman-

- Flashing light on Elmore Street by the graded building, it is on at odd times of day and night. Dan can talk to W&L to turn it off.
- Will not be at the next meeting but hope to be back by the August 15th meeting.

Eric Dodge-

- Cote Hill ditching looks good.

IX. APPROVE WARRANTS

Motion made by Brian Kellogg to approve warrants as presented, seconded by Eric Dodge. Motion carried. (5/0)

X. OTHER BUSINESS

1. EMPLOYEE PERFORMANCE-

Motion made by Brian Kellogg to enter executive session to discuss evaluation of a public employee with employees under the provision of Title 1 Section 313 (3) (a) (3) of the Vermont Statutes to include Dan Lindley, Town Administrator and Todd Thomas and Tricia Follert, seconded by Eric Dodge. Motion Carried. (4/0).

Motion made by Eric Dodge to come out of executive session, motion seconded by Brian Kellogg. Motion carried. (4/0)

XI. ADJOURN

Motion made by Brian Kellogg to adjourn at 9:45PM, seconded by Eric Dodge. Motion carried. (4/0)

Respectfully submitted and filed this 19th day of July, 2016

Erica Allen, Scribe

Please note all minutes are in draft form and are subject to approval at the next Selectboard meeting.