



## SELECTBOARD MEETING OF JULY 20, 2015

Members Present: Bob Beeman, Mickey Smith, Steve Rae & Joni Lanphear.

Department Heads: Dan Lindley, Town Administrator; Denny Digregorio, Fire Chief; Richard Keith, Chief of Police; Nathan Pickard, Chief of EMS Department; Carol Bradley, Finance Director; Todd Thomas, Planning Director; Roland Boivin, Highway Foreman and Min Cote, Street Foreman.

Guests: Andrea Beeman, Scott Johnson, Tricia Lang.

Meeting called to order at 6:00 PM by Bob Beeman

### **I. AGENDA CHANGES OR ADDITIONS**

1. Add Discuss Sidewalk Reserve Funds For Congress St. & 10 Railroad St.

### **II. APPROVE MINUTES**

1. **Motion made by Mickey Smith, seconded by Steve Rae to approve minutes of July 6, 2015. Motion carried (4/0)**

### **III. COMMUNITY CONCERNS**

- Scott Johnson from the Family Center was concerned about the snow dumping on Lower Bridge Street and the road ROW. He would like to have time for the attorneys to review the road ROW before the Town commits to using as snow storage site. The Family Center owns property that borders this site.
- Tricia Lang was asked to cut flowers along Lower Bridge Street by Street Foreman Min Cote for better visibility. Those have been cut as requested. Mrs. Lang would like to see the stop bar moved at the intersection of Bridge & Brooklyn. The stop bar was placed on the recommendation of the Vermont Department of Transportation. Dan Lindley, Town Administrator suggested having an Engineer for AOT come back and study the intersection again. He will let Tricia and the Selectboard know when that may occur.

### **IV. NEW BUSINESS**

1. **SIDEWALK CONSTRUCTION** - Dan Lindley, Town Administrator would like to use funds from reserves to install sidewalk on one side of Congress Street and along 10 Railroad Street. We would add on to the contract already in place with Dale Tatro.

**Motion made by Mickey Smith, seconded by Steve Rae to approve using funds from sidewalk Reserves to install sidewalks along one side of Congress Street and on 10 Railroad Street. Motion carried (4/0)**

**2. FRED' S ENERGY SIGN-**Todd Thomas, Planning Director would like the Selectboard to sign the letter of support Todd has prepared to the State for the placement of the Fred's Energy sign off the bypass.

**Motion made by Mickey Smith, seconded by Joni Lanphear to sign letter of support for Fred's Energy Sign. Motion carried. (4/0)**

**3. EMS COVERAGE SPECIAL EVENT POLICY-** Discussed policy that Nathan Pickard, Chief of EMS Department, has prepared for special event coverage such as a for profit concert or other non Town event. There would be a charge of \$25/per hour per staff member required and if ambulance is requested to be on site an additional \$35 per hour. This staff would be in addition to the regular crew on call for regular 911 emergencies.

**Motion made by Mickey Smith, seconded by Joni Lanphear to approve EMS Special Event Policy as presented. Motion carried. (4/0)**

**4. Memorandum of Understanding with Efficiency Vermont-** signing the MOU would allow Efficiency Vermont to study our street lighting for upgrading to LED lights.

**Motion made by Mickey Smith, seconded by Joni Lanphear to approve MOU with Efficiency Vermont. Motion carried. (4/0)**

**5. FINANCIAL INTERNAL CONTROL-** The financial internal control form is something that is required by State Statue for the Treasurer to fill out The Selectboard review and Bob Beeman, Chair signed on behalf of the Selectboard.

**6. ERRORS & OMISSIONS-** These are Current Use updates from the State.

**Motion made by Mickey Smith, seconded by Joni Lanphear, to approve Errors & Omissions as presented. Motion carried (4/0)**

**7. UNCOMPENSATED ABSENCES RESERVE FUND-** This is a fund that is set up to pay people their vacation and sick time when they retire. Carol Bradley, Finance Director would like to reserve \$11,194.65 from the General Fund to be placed into the Uncompensated Absences Fund.

**Motion made by Mickey Smith, seconded by Steve Rae to reserve \$11,194.65 from the FY 14-15 General Fund to be placed into the Selectboard Assigned into the Uncompensated Absences Fund. Motion carried. (4/0)**

**8. DISCUSS ROAD ACCEPTANCE POLICY-** Todd Thomas, Planning Director, & Dan Lindley, Town Administrator discussed the changes to the Road Acceptance Policy. We are currently not accepting any new roads under the moratorium that went into effect last year. There have been a couple requests for the Town to take over private roads. Discussed having a going forward date to allow the requests all ready submitted to go through the process.

## **V. OLD BUSINESS**

None

## **VI. BOARD OF LIQUOR CONTROL**

**Motion made by Mickey Smith, seconded by Steve Rae to enter as Board of Liquor Control. Motion carried. (4/0)**

Outside Consumption for Pizza on Main. They would like one table in the alcove. There will be lighting and the table is visible from the inside of the restaurant.

**Motion made by Mickey Smith, Joni Lanphear to approve outside consumption for Pizza on Main. Motion carried. (4/0)**

**Motion to come out of Board of Liquor Control and enter regular Selectboard session. Motion carried. (4/0)**

## **VII. TA REPORT**

1. Would like to start paving Maple St. end of September beginning of October.
2. Working on getting a sewer line on the North side of town for the radio station & Mac's market. Possibly grant funds available from LEDC.
3. Village Trustee would like to have another annual Joint Meeting at the Copley Country Club. Dan will check on August 18, or 19th
4. Will have road reclassification for Moran Loop & Bryan Pond for next agenda.
5. Library Park & Ride is out to bid. Grant funds are paying for the project.

## **VIII. SELECTBOARD CONCERNS**

**Joni Lanphear-** None

**Steve Rae-**

- The welcome sign at the south end of the bypass needs some up keep. Min said he was planning on doing that tomorrow.

**Brian Kellogg-**

- Not present

**Mickey Smith-**

- none

**Bob Beeman-**

- Will not be at next meeting. .

## **IX. APPROVE WARRANTS**

**Motion made by Mickey Smith, seconded by Joni Lanphear to approve warrants as presented though July 20, 2015. Motion carried.(4/0)**

## **X. OTHER BUSINESS-**

3. Personnel Issue-

**Motion made by Mickey Smith, seconded by Steve Rae, to find that premature general knowledge of employee relations to the body will clearly place the town at a substantial disadvantage. Motion carried. (4/0)**

**Motion made by Mickey Smith, seconded by Steve Rae to enter executive session to discuss employee relations under the provisions of Title 1 Section 313 (a)(1) of the Vermont Statutes. Motion carried. (4/0)**

**Motion made by Mickey Smith seconded Joni Lanphear to come out of executive session. Motion carried. (4/0)**

**Motion made by Mickey Smith, seconded by Steve Rae to authorize Dan Lindley to write a letter to Jay Lamell terminating his employment. Motion Carried. (4/0)**

**Motion made by Joni Lanphear, seconded by Mickey Smith to adjourn at 8:30PM. Motion carried. (4/0)**

Respectfully submitted and filed this 21st day of July 2015  
Erica Allen, Scribe

**Please note all minutes are in draft form and are subject to approval at the next Selectboard meeting.**