



SELECTBOARD MEETING OF March 30, 2015

Members Present: Bob Beeman, Mickey Smith, Joni Lanphear, Steve Rae and Brian Kellogg.

Department Heads: Dan Lindley, Town Administrator; Mary Ann Wilson, Town Clerk/Treasurer; Denny Digregorio; Carol Bradley, Finance Director; Fire Chief; Richard Keith, Chief of Police; Min Cote, Village Foreman; Roland Boivin Highway Foreman.

Guests: Tina Sweet, Graham Govoni, Sandy Ladd, Tom Moog, Nathan Pickard, Nick Denoia, Jr.; Alan Vananda.

Meeting was called to order at 6:00PM by Bob Beeman

I. AGENDA CHANGES OR ADDITIONS

1. Add Review & Approve Letter to Joyce Lanpher to New Business
2. Add Extend Contract with NEMS for EMS Department to New Business.

II. APPROVE MINUTES

1. **Motion made by Brian Kellogg, seconded by Mickey Smith to approve minutes of March 16, 2015. Motion carried (5/0)**
2. **Motion made by Brian Kellogg, seconded by Joni Lanphear to approve minutes of March 19, 2015. Motion carried. (5/0)**
3. **Motion made by Brian Kellogg, seconded by Joni Lanphear to approve March 23, 2015 minutes with changes to spelling of Joni 's last name and Chris Ransom wanted the Handicapped sign moved. Motion carried. (5/0)**

III. COMMUNITY CONCERNS

1. Tom Moog, Nick Denoia Jr. & Alan Vananda presented the Selectboard with the idea of having a concert at the Oxbow on August 16, 2015 from 12-8. They would like to sell tickets for the event in hopes of keeping the event more organized and under control. Dan Lindley, Town Administrator discussed the Oxbow being a public park might affect an event where an entrance fee was charged. Tom Moog said he had not worked out all the details but thought that maybe just a portion of the park could be fenced off and they would sell tickets for the fenced area which would also contain a beer tent and those that wished to just listen to the concert could sit outside the fence. Tom said he had been working with Tricia Follert the Town's Community Coordinator and will continue to do so when she gets back from vacation. The Selectboard asked the group to come back when they had all the details ironed out.

2. Chris Ransom- Asked about getting speed bumps at the Oxbow before someone gets hurt. Min Cote, Village Foreman stated that they will be putting in inverted speed bumps as soon as the snow is gone.

IV. NEW BUSINESS

1. AWARD AUDIT BIDS FOR FYE June 30, 2015- Carol Bradley Finance Director sent out bids for the Town's Financial Audit. She received 5 back as follows:

- Batchelder Associates PC \$17,960,
- Sullivan Powers & Co. \$ 17,500
- Kittell Branagan & Sargent \$ 20,000
- Ron Beaulieu & Company \$15,765
- Mudgett, Jennett & Krogh- Wisner \$25,000(included single audit)

Carol Recommended going with the bid from Sullivan Powers & Co. at \$17, 500.

Motion made by Brian Kellogg, seconded by Steve Rae to award FYE June 30, 2015 Audit Bid to Sullivan Powers & Co. Motion Carried. (5/0)

2. DISCUSS PURCHASE OF SIDEWALK MACHINE- Dan Lindley, Town Administrator & Carol Bradley Finance Director reviewed the Highway Capital Equipment Fund with the Selectboard. The Company, Chadwick-Baross offers a municipal lease. Dan & Carol suggested the 5 year lease with payments of \$36, 307.00. Min Cote, Village Foreman and Roland Boivin, Highway Foreman both feel that the machine will last 15-20 years and it will be more than just a winter machine. They will be able to do some of the summer maintenance with it. It is an expensive machine but they both feel that it is the right machine for the Town. The Selectboard will need to review the full capital budget before making a decision.

3. DISCUSS PURCHASE OF HIGHWAY TRUCK- Roland Boivin, Highway Foreman & Min Cote, Village Foreman would like to purchase a freightliner from RR Charlebois. Purchase price is \$ 104,430 less trade in on the 2002 International of \$6500 for a total purchase price of \$97,930.

Motion made by Brian Kellogg, seconded by Joni Lanphear to approve purchase of Freightliner from RR Charlebois for \$97,930.00. Motion carried. (5/0)

4. DISCUSS POLICY UPDATES- Carol Bradley, Finance Director has prepared a Social Media Policy, Conflict of Interest Policy , Purchasing Policy and a Grant Policy for the Selectboards review. We currently have a purchasing policy. The others are new policies. Selectboard will review and discuss at the next Selectboard meeting.

5. APPROVE HIGHWAY FINANCIAL PLAN- Selectboard reviewed the FY15-16 Highway Financial plan as prepared by Carol Bradley.

Motion made by Brian Kellogg, seconded by Mickey Smith to approve FY 15-16 Highway Financial Plan. Motion carried. (5/0)

6. HIGH RISK RURAL ROADS PROGRAM- this is a program designed to implement low cost safety improvements such as updating signage along the highways.

Motion made by Brian Kellogg, seconded by Mickey Smith to participate in the Rural Roads Program and to authorize Dan to sign the contract. Motion carried. (5/0)

7. APPROVE & SIGN LETTER TO JOYCE LANPHER- Selectboard reviewed the termination letter that is to be mailed out to Joyce. Dan Lindley, Town Administrator spoke to an attorney regarding the content of the letter.

Motion made by Steve Rae, seconded by Mickey Smith to approve letter terminating Joyce Lanpher following upon the elimination of the position of Operational Lead as part of a reorganization of the EMS Department for organizational efficiency and authorize Chair, Bob Beeman to sign the letter. Motion carried. (5/0)

8. DISCUSS EXTENDING NEMS CONTRACT- Graham Govoni explained that with the reorganization of the Rescue Department they have lost a few members and may need NEMS to fill in for some open shifts. The current contract ends April 1, 2015.

Motion made by Brian Kellogg, seconded by Joni Lanphear to authorize Dan Lindley, Town Administrator to establish contract with NEMS as needed. Motion carried. (5/0)

V. OLD BUSINESS

None

VI. BOARD OF LIQUOR CONTROL

Motion made by Brian Kellogg, seconded by Mickey Smith to enter session as Board of Liquor Control at 7:30PM. Motion carried. (5/0)

Liquor Licenses for Renewal

| <u>Applicant:</u> | <u>Liquor/Class:</u> | <u>Outside consumption:</u> |
|-----------------------|----------------------|-----------------------------|
| Club Bliss(DBA Moogs) | 1st | Yes |

Motion made by Brian Kellogg, seconded by Mickey Smith to approve Liquor License renewals as presented. Motion carried. (5/0)

Motion made by Brian Kellogg, seconded by Steve Rae to exit Board of Liquor Control and resume regular selectboard session at 7:35PM Motion carried. (5/0)

VII. TA REPORT

1. MDF Funds: we checked with the auditors and there was an article in the VLCT news Letter stating that all monies[council, committees, commission] belong to the Town and should be expended or approved by the Selectboard. Dan will talk with John Mandeville of LEDC about this.
2. Red Flag Requirements Annual Report- We have had no identity theft incidents.
3. Looking for someone to coordinate night time activities for 4th of July.
4. Had a great visit with Congressman Welch.

5. We received monies from Water & Light for some work that Todd and Dan did. Would like to reserve this for the Manosh Sewer Fund Agreement.

Motion made by Brian Kellogg, seconded Joni Lanphear to approve reserving funds received from Water & Light for the Manosh Sewer Fund Agreement.

6. We were featured in the Public Works Magazine for work done on Maple Street.
7. Hope to get Road Policy Committee together to discuss the moratorium on taking over roads. Road Quality Standards were discussed at the TAC meeting last week. Dan thinks they are starting to grasp the idea that they standards are too expensive for towns to comply with.

VIII. SELECTBOARD CONCERNS

Joni- There is s sign down on Houle Ave.

Steve Rae- When we look at downgrading Bedell Hill, we should look at other roads that could be downgraded and contact surrounding property owners.

Brian- none

Mickey- none

Bob- Would like to Thank Graham for stepping in and keeping Rescue going. Also would like to thank Richard for stepping in for Dan.

IX. APPROVE WARRANTS

Motion made by Mickey Smith, seconded by Joni Lanphear to approve warrants as presented though March 30, 2015. Motion carried.(5/0)

X. OTHER BUSINESS

Motion made by Brian Kellogg, seconded by Steve Rae to find that premature general public knowledge of labor relationships with employees and confidential attorney-client communication made for the purpose of providing professional legal services to the body will clearly place the town at a substantial disadvantage. Motion carried. (5/0)

Motion made by Brian Kellogg, seconded by Joni Lanphear to enter executive session to discuss labor relationships with employees and confidential attorney-client communications made for the purpose of providing professional legal services under the provisions of Title 1 second 313 (a) (1) for the Vermont Statutes to include Dan Lindley, Town Administrator, Nathan Pickard and Graham Govoni. Motion carried. (5/0)

Motion made by Brian Kellogg, seconded by Steve Rae to exit Executive Session at 9:15PM. Motion carried. (5/0)

Motion made by Brian Kellogg, seconded by Joni Lanphear to appoint Nathan Pickard as Chief of the EMS Department at a Grade 10, Step 1 which is currently at \$26.06. Motion Carried(5/0)

Motion made by Steve Rae to amend the Agenda to include personnel actions. Motion carried. (5/0)

Motion made by Brian Kellogg, seconded by Mickey Smith to terminate Kristien Lavine from her temporary part-time position with the Rescue Department. Motion carried. (5/0)

Motion made by Brian Kellogg, seconded by Joni Lanphear to adjourn at 9:30PM. Motion carried. (5/0)

Respectfully submitted and filed this 31thday of March 2015
Erica Allen, Scribe

Please note all minutes are in draft form and are subject to approval at the next Selectboard meeting.