



SELECTBOARD MEETING OF OCTOBER 26, 2015

Members Present: Bob Beeman, Brian Kellogg, Steve Rae & Joni Lanphear.

Department Heads: Dan Lindley, Town Administrator; Richard Keith, Chief of Police; Todd Thomas, Planning Director; Mary Ann Wilson, Town Clerk/Treasurer; Tricia Follert, Community Development Coordinator; Carol Bradley, Finance Director; Min Cote, Street Foreman, Roland Boivin, Highway Foreman; Nathan Pickard EMS Department Chief & Denny Digregorio, Fire Chief.

Guests: Shawn Goodell, Gary Greaves, Karyn Allen, Judy Nepveu, Norm Nepveu, Dave Nepveu, Brad Wilson, Karen Loh, Richard "Buckwheat" Lowe & Kathy Chaffee.

Bob Beeman called the Selectboard meeting to order at 6:05PM

I. AGENDA CHANGES OR ADDITIONS

1. Add Closure of Portland St.

II. APPROVE MINUTES

1. **Motion made by Brian Kellogg, seconded by Joni Lanphear to approve minutes of October 13 , 2015 with changes to spelling of "Carpentier" Farm Rd. Motion approve. (4/0)**

III. COMMUNITY CONCERNS

1. **PORTLAND STREET CLOSURE-** There was a partial foundation collapse of the Nepveu Building. 911 was called due to Dave Nepveu being trapped under some pieces of the stone foundation that had fallen onto him. Dan Lindley, Town Administrator hired Ruggiano Engineering to come in and look at the foundation . Sam Ruggiano looked at the video on the responding officer's body camera as well as looking at the exterior of the foundation and recommended that Portland Street as well as Hutchins Street be closed due to the potential full collapse of the building onto Portland St. Todd Thomas, Health Officer has issued an Emergency Health Order and the Nepveu's have been served by Morristown Police Department. The order states that the health hazard must be mitigated by 5:00PM on Wednesday October 28, 2015 by razing(tearing down) the building and leveling the lot or securing the structure so it poses no falling risk into the public right of way. It is also determined that the plan for securing the building shall only be done by a structural engineer licensed in the State of Vermont and that any plan to secure the structure shall be afixed with the stamp and signature of said engineer. The Nepveus stated that they cannot get their engineer to look at the building until Wednesday. Dan Lindley, Town Administrator stated that he will do his best to work with the local businesses so

that they can remain open. Dan also thanked the first responders, fire department, police department, Tricia Follert and Todd Thomas for all their help.

2. **WASHINGTON HIGHWAY**- Gary Greaves is wondering where Washington Highway is on the schedule for paving. The Selectboard will be reviewing the budget in November and will discuss paving with the department heads.

IV. NEW BUSINESS

1. **PERMIT FOR SEWER IN RIGHT OF WAY**- Robert Grundstein of 18 Griggs Rd. has installed a septic tank in the Town's right-of-way. He did not get a right-of-way permit to do this prior to the installation. There is a concern that there could be issues with the system from plowing and freezing. Todd Thomas, Zoning Administrator suggested a letter from the applicant as well as the property owner signed and notarized releasing the Town from any liability to be received by the Town within 30 days.

Motion made by Brian Kellogg, seconded by Joni Lanphear to request a letter releasing the Town from any liability signed by the property owner and applicant and notarized to be received by the Town within 30days. Motion carried. (4/0)

2. **APPOINT NEW HIRE FOR HIGHWAY DEPARTMENT** -Move to Personnel Issues possible Executive Session.

3. **MEDICAID REVALIDATION FORM** - this is just an annual renewal.

Motion made by Brian Kellogg, seconded by Joni Lanphear to approve and authorize Dan Lindley, Town Administrator to sign. Motion carried. (4/0)

4. **APPROVE FY2016/2017 PAY PLAN** - There was no COLA increase this year. This is based on the same formula that the Social Security uses that comes out in October of each year.

Motion made by Brian Kellogg, seconded by Joni Lanphear to approve FY 2016/2017 Payplan with a 0% COLA increase. Motion carried. (4/0)

5. **RESIGNATION** - Board member Mickey Smith has resigned due to a clause in his employment contract with the Stowe Reporter.

Motion made by Brian Kellogg, seconded by Joni Lanphear to accept Mickey Smith's resignation. Motion carried. (4/0)

6. **REPEATER ANTENNA FOR HIGHWAY DEPARTMENT**- Roland Boivin Highway Foreman and Min Cote Street Foreman are requesting to purchase a repeater antenna that would be placed on the Tower located on the Paine Property. There are some dead spots with the current system which makes it hard for the departments to communicate with one another. The Antenna would cost \$13, 267 and there would be a \$1,000 yearly rental on the Tower.

Motion made by Brian Kellogg, seconded by Steve Rae to approve using \$13,267. 00 from Reserve funds for the purchase of a repeater antenna for the Highway Department. Motion approved. (4/0)

V. OLD BUSINESS

None

VI. BOARD OF LIQUOR CONTROL

None

VII. TA REPORT

1. We will be having the Health Ins. meeting on Thursday Oct. 29, 2015 at 4PM. We will need to have a Selectboard meeting on Nov. 2, 2015 to make a decision regarding health insurance.
2. We have put a notice out regarding the Selectboard vacancy. We have it scheduled for the Nov. 9th meeting.

VIII. SELECTBOARD CONCERNS

Joni Lanphear-

- None.

Steve Rae-

- None.

Brian Kellogg-

- Very concerned about the state of the Nepveu Building

Bob Beeman-

- Also very concerned with the Nepveu Building

IX. APPROVE WARRANTS

Motion made by Brian Kellogg, seconded by Joni Lanphear to approve warrants as presented though October 26, 2015. Motion carried.(4/0)

X. OTHER BUSINESS-

Personnel Issue-

Motion made by Brian Kellogg, seconded by Joni Lanphear to find that premature general public knowledge of employee relations to the body will clearly place the town at a substantial disadvantage. Motion carried. (4/0)

Motion made by Brian Kellogg, seconded by Joni Lanphear to enter executive session to discuss employee relations under the provisions of Title 1 Section 313 (a) (1) of the Vermont Statutes. Motion carried. (4/0)

Motion made by Brian Kellogg, seconded by Joni Lanphear to come out of Executive Session at 9:10PM. Motion carried. (4/0)

Motion made by Brian Kellogg, seconded by Joni Lanphear to give Min Cote a pay raise to Pay Grade 7 Step 15 at \$26.24/hour effective November 3, 2015. Motion approve. (4/0)

Motion made by Brian Kellogg, seconded by Joni Lanphear adjourn at 8:35PM. Motion carried. (4/0)

Respectfully submitted and filed this 27th day of October 2015
Erica Allen, Scribe

Please note all minutes are in draft form and are subject to approval at the next Selectboard meeting.