

Oxbow Park Field Use Application

Applicant Information

Applicant name(must be 18 or older): _____

Address: _____ City: _____

State: _____ Zip: _____ E-Mail: _____

Phone(H): _____ (W): _____ (C): _____

Event/Activity Information (please complete as fully as possible, for multiple dates or seasonal usage provide separate sheet with all times and dates)

Type of Event: _____

Brief Description of Event: _____

Date(s)

Contact Erica Allen @ Town of Morristown for availability information. 888-5147 or eallen@morristownvt.org

Requested Park/Field:

Oxbow Park (all) Oxbow Large (Lower Field) Oxbow Small (Upper Field)

Other(please describe): _____

Estimated # of people: _____ Estimated # of cars: _____

Will the following items pertain to your event: (include additional sheets/drawings/etc as necessary)

Yes No

____ Food Concession/Preparation? Cooking Source: _____

____ Do you require electricity? Source: _____

____ Will you set up tables/chairs? How many: _____

____ Will you set up tents/canopies? How many & size: _____

____ Stages/Scaffolding/Platforms/Structures?

____ Portable toilets?

_____ Vehicles/Trailers? How Many/Where located: _____

_____ Entertainment? Briefly describe: _____

_____ Inflatable Device(s)/Amusement(s)? Describe: _____

_____ Sponsorship/Vending or Promotional Activities? Describe: _____

_____ Amplified Sound? Describe type and times: _____

Rules and Regulations Governing Use

The Applicant understands and agrees to the following conditions:

- Applicants must provide \$500 security deposit as well as Certificate of Liability Insurance with at least 1,000,000 in Liability Insurance.
- Morristown reserves the right to cancel, reschedule or postpone any activity.
- Submission of application does not guarantee permission; Selectboard must grant permission. Applications must be received 30days in advance of the event to be held.
- Certain events may require additional permits/fees in accordance with Town Ordinances.
- The Applicant will be on-site during the event to assist with supervision and decision- making should problems arise.
- The Applicant shall be responsible for cleanup of park grounds immediately following the event. If the Town must clean up following the event, \$500 security deposit applies.
- All involved parties must be advised of these regulations, in advance, by the Applicant.
- The following stipulations shall also apply due to the specific use requested by Applicant:

- Applicant will notify the Town of any changes to this application.
- Approved applications ensure Applicant use of specific field as designated on permit and application.
- The Applicant shall indemnify and hold harmless Morristown, and its officers, employees, agents, and recreation committee members, from all losses, claims, and liabilities (including reasonable attorneys’ fees) arising out of damage to property of or injury to persons participating in or watching such event. The applicant takes full responsibility for the activities held on Morristown’s property, including all first aid, scheduling and on-site supervision. At least one of the listed “responsible persons” will be on site during the entire event.

AFFIDAVIT OF APPLICANT

EVERYTHING THAT I HAVE STATED ON THIS APPLICATION IS CORRECT TO THE BEST OF MY KNOWLEDGE. I HAVE READ, UNDERSTAND, AND AGREE TO ABIDE BY THE POLICIES AND RULES AND REGULATIONS LISTED ON THIS FORM AS THEY PERTAIN TO THE REQUESTED USAGE. BY SIGNING THIS APPLICATION, THE APPLICANT AGREES TO FOLLOW ALL RULES AND REGULATIONS.THE PERMIT, IF GRANTED, IS NOT TRANSFERABLE AND IS REVOCABLE AT ANY TIME AT THE ABSOLUTE DISCRETION OF MORRISTOWN OFFICIALS AND/OR THE PARKS AND RECREATION COMMISSION

NAME OF APPLICANT: _____

(print)

SIGNATURE: _____ DATE: _____

Return Applications to: Town of Morristown ATTN: Erica Allen PO box 748, Morrisville, VT 05661

OFFICE USE ONLY

Approved _____ Notes: _____

Denied: _____ Permit #: _____

By: _____ Date: _____