



SELECTBOARD MEETING OF JUNE 18, 2018

Members Present: Eric Dodge, Brian Kellogg, Judy Bickford & Chris Towne.

Department Heads: Dan Lindley, Town Administrator; Richard Keith, Chief of Police; Tina Sweet, Finance Director; Shaun Goodell, Fire Chief; Nathan Pickard, Chief of EMS; Sara Haskins, Town Clerk/Treasurer; Todd Thomas, Planning Director; Tricia Follert, Community Development Coordinator.

Guests: Andrew Martin News & Citizen; Jason McArthur, Laura Streets, Betsy Cross, Bill Thomas, Joyce Thomas.

Brian Kellogg called the Selectboard meeting to order at 6:00 PM.

I. AGENDA CHANGES OR ADDITIONS

1. Add Accept Resignation of Police Officer
2. Add Appoint Part-time Police Officer

II. APPROVE MINUTES OF PREVIOUS MEETING

Motion made by Eric Dodge to approve minutes of June 4, 2018, motion Seconded by Judy Bickford. Motion carried. (3/0 Chris Towne Abstained)

III. COMMUNITY CONCERNS

Member of the Media took Laura Streets photograph and she later saw it hanging in the Tegu Building. She would like the Selectboard to look into a policy to prohibit this happening again. The Selectboard stated that policies approved by them would only apply to Town Employees. Tricia & Dan will look into what other Towns are doing and contact VLCT.

IV. LIQUOR CONTROL

None

V. OLD BUSINESS

Renaming of Jersey Heights from Town Line to Main Street- Residents sent letters asking the Town not to change the address of Jersey Heights due to the historical value as well as the amount of work that it would cause the residents. They would like some better signage that might help with the confusion.

Motion made by Eric Dodge to rename Jersey Heights from the Town Line to Main Street Laporte Rd., motion seconded by Chris Towne. Motion failed (0/4)

VIII. NEW BUSINESS

Renaming of Brook 'N Pine Rd.- A resident of the Book' N Pine would like to change the name to Brook and Pine Rd. as it causes some problems with google as well as delivery services. We did hear back from only one resident he was not opposed to changing the name.

Motion made by Eric Dodge to approve renaming Brook 'N Pine to Brook and Pine, motion seconded by Judy Bickford. Motion carried. (4/0)

1. **Ambulance Write Off's-** Ambulance write off amount is \$23,405.37 for FY 16/17 which is about \$10,871.82 more than fiscal last year. The amount of calls are about 128 more than last year. The majority if these are people who didn't pay, have no insurance, or no contact.

Motion made by Judy Bickford to approve Ambulance Write off's for FY16/17 in the amount of \$23,405.37, motion seconded by Chris Towne. Motion carried. (4/0)

2. **Approve Bids for Town Report-** We received 5 bids back for the printing of the annual Town Report. Accura Printing was \$1395 each year for 2 years, Repro Graphics - \$1515 each year for 2 years Minute Man Press \$1717 for one year, RC Brayshaw \$1850 each year for 2 years, LL Brown & Sons \$2712 for 2018 and \$2928 for 2019. Erica does the Town reports and has recommended Reprographics as they have done our Town Report for the last 6 years. They have been great to work with.

Motion made by Chris Towne to approve 2 year contract with Reprographics in the amount of \$1515 each year for 2 years 2018 & 2019, motion seconded by Judy Bickford. Motion carried. (4/0)

3. **Approve Purchase of Plow & Body for Highway Truck-** We received a bid from Viking in the amount of \$34,850 and from HP Fairfield in the amount of \$35,480.00.

Motion made by Eric Dodge to approve bid from Local Business HP Fairfield in the amount of \$35,460.00, motion seconded by Judy Bickford. Motion carried. (4/0)

4. **Approve Bids for Financing-**
 - a. **TAN –Tax Anticipation Note-** Sara Haskins, Town Clerk/Treasurer received 2 bids back. Union Bank & Community National. Sara recommends using Union Bank the projected interest over the life of the loan with the Union Bank was more than Community national.

Motion made by Chris Town to approve financing TAN with Union Bank for the FY19 Fiscal Year with Loan Documents to be signed by Selectboard at a later date. M motion seconded by Judy Bickford. Motion carried. (4/0)

- b. **Oxbow Bathroom-** Sara received 2 bids Union Bank & Community National, Sara recommends going with Community National as they had the lowest interest rate at 2.75% for a loan amount of \$75,000.

Motion made by Chris Towne to approve financing with Community National Bank for the financing of the Oxbow Bathroom at an interest rate of 2.75% in the amount of \$75,000, Motion seconded by Eric Dodge. Motion carried. (4/0)

- c. **Fire Truck Purchase-** Sara received 2 bids Community National Bank and Union Bank. Sara recommends going with Community National Bank at an interest rate of 2.875% for a loan amount of \$150,000.

Motion made by Judy Bickford to approve financing with Community National Bank for the fire truck purchase at a rate of 2.875% in an amount of \$150,000, motion seconded by Eric Dodge. Motion carried. (4/0)

- d. **Highway Truck Purchase-** received 2 bids Union Bank & Community National Bank. Sara recommends going with Union Bank at a rate of 2.12% for an amount of \$73,000.

Motion made by Chris Towne to approve financing of highway truck with Union Bank at a rate of 2.12% in an amount of \$73,000, motion seconded by Eric Dodge, Motion carried. (4/0)

5. **Sidewalk Construction Priorities-** Dan suggested Upper Main Street/Elmore Street to work on getting new sidewalks installed. The Selectboard was in agreement with the plan.
6. **EMS Volunteer Addition-** Nathan would like to add Jason Graves to the EMS Roster as a volunteer.

Motion made by Eric Dodge to approve adding Jason Graves as an EMS volunteer, motion seconded by Chris Towne. Motion carried. (4/0)

7. **Nominate Selectboard Member to sign June 29th Warrants-**

Motion made by Judy Bickford to nominate Brian Kellogg to sign warrants on June 29, 2018, motion seconded by Chris Towne. Motion carried. (4/0)

8. **Accept Resignation from Police Officer-**Ryan Bjerke will be resigning from the Morristown PD. He has accepted another job.

Motion made by Eric Dodge to accept resignation from Ryan Bjerke, motion seconded by Chris Towne.

Discussion- Eric wanted to thank Ryan for his 22 years of service to the Town as a Morristown Police Officer, he will be greatly missed.

Motion carried. (4/0)

9. **Appoint Part- Time Police Officer-** Ryan has cases that are pending in court. Richard Keith, Chief of Police would like to appoint him as a part-time officer for a period of one year while these cases are pending. He will not be taking shifts as an officer.

Motion made by Eric Dodge to appoint Ryan Bjerke as a part-time officer for July 1, 2018 through June 30, 2019 for pending court cases, motion seconded by Judy Bickford. Motion carried. (4/0)

IX. WARRANTS

Motion made by Eric Dodge to approve Warrants through June 18 , 2018, motion seconded by Chris Towne Motion carried. (4/0)

X. TA REPORT

- We are in the final phase for the Town's portion of the A Street to B Street Project. Should be able to turn over to the contractor ahead of schedule.
- Should have paving bids for Selectboard approval at the July 2, meeting.

XII SELECT BOARD CONCERNS

Chris Towne

- None

Brian Kellogg

- When will the Oxbow Bathroom go out to bid? Dan Lindley Town Administrator said not until after July 1.

Eric Dodge

- Too many Copley crosswalks. 4 within a very short distance. Todd Thomas, Planning Director said that some are due to their DRB permitting. Dan will look at it and see if there are some that we can eliminate.

Bob Beeman

- Not Present

Judy Bickford

- None

XIII OTHER BUSINESS

None

XIV ADJOURN

**Motion made by Eric Dodge to adjourn at 7:20PM, seconded by Chris Towne.
Motion carried. (4/0)**

Respectfully submitted and filed this 19th day of June 2018.
Erica Allen, Scribe

Please note all minute are in draft form and are subject to approval at the next Selectboard meeting.