



SELECTBOARD MEETING OF MAY 7, 2018

Members Present: Eric Dodge, Brian Kellogg, Judy Bickford, and Chris Towne.

Department Heads: Dan Lindley, Town Administrator; Richard Keith, Chief of Police; Tina Sweet, Finance Director; Todd Thomas, Planning Director.

Guests: Bart Lamb, & Andrew Martin

Brian Kellogg called the Selectboard meeting to order at 6:00 PM.

I. AGENDA CHANGES OR ADDITIONS

1. Delete- Chassis(Truck Body) & Plow Purchase

II. APPROVE MINUTES OF PREVIOUS MEETING

Motion made by Eric Dodge to approve minutes of April 23, 2018, motion Seconded by Judy Bickford. Motion carried. (4/0)

III. COMMUNITY CONCERNS

None

IV. LIQUOR CONTROL

Motion made by Eric Dodge to enter as Board of Liquor Control, motion seconded by Chris Towne. Motion carried. (4/0)

Thompson's Flour Shop is a new application. They will be moving to the old Haymaker Building and would like to serve beer & wine and are asking for outside consumption.

Motion made by Eric Dodge to approve a 1st class liquor license for Thompson's Flour Shop, motion seconded by Judy Bickford. Motion carried(4/0)

Requests to Cater

<u>Applicant:</u>	<u>Location:</u>	<u>Date:</u>	<u>Time:</u>	<u># Guests:</u>
Ten Thirteen LLC (Moogs)	Oxbow Park	7-15-2018	12:00-8:30 PM	100-200
Ten Thirteen LLC (Moogs)	Oxbow Park	8-25-2018	12:00-11:00PM	300

Single Day Outside Consumption Permit

Applicant: Ten Thirteen LLC (Moogs) Location: Moogs Parking Lot Date: 6-10-2018 Time: 12:00-9:00 PM

Motion made by Eric Dodge to approve the request to cater for Ten Thirteen, LLC(Moogs) for the Oxbow Park on July 15, 2018 and August 25, 2018, motion seconded by Chris Towne. Motion carried. (4/0)

Motion made by Eric Dodge to approve request to cater for Ten Thirteen, LLC(Moogs) on June 10, 2018, motion seconded by Chris Towne.(3/0) Judy Recused herself.

Motion made by Chris Towne to come out of Liquor Control, motion seconded by Eric Dodge. Motion carried. (4/0)

V. OLD BUSINESS

- 1. Use of Green Space at the Oxbow-** Pastor Ethan Kallberg is asking for permission to use the Green Space on Copley Ave. for a bible study retreat. They plan to use an amplifier for their puppet shows. The Selectboard had some concerns regarding the amplified sound disrupting the neighbors and suggested possibly using the Oxbow Park that has the stage and is approved for amplified sound.

Motion made by Chris Towne to approve the use of Copley Green space provided they *do not* use amplified sound, motion seconded by Eric Dodge. Motion carried. (4/0)

- 2. Renaming Section of Jersey Heights-** Todd Thomas sent letters to residents on Jersey Heights/Laporte Road requesting to change their address from Jersey Heights to Laporte Rd. The residents that he spoke to were all in an agreement. Addresses will change for 641, 621, 589, 587, 573, 568, 556 Jersey Heights to Laporte Rd. 911 Numbers will stay the same. The Selectboard would like to see all the houses on Jersey Heights with a Laporte Road address. Dan Lindley, Town Administrator said that we would need to send out a notification to the other address.

Motion made by Chris Towne to accept address change for 641, 621, 589, 578, 573, 568, 556 from a Jersey Heights address to a Laporte Road Address, motion seconded by Judy Bickford. Motion carried. 4/0)

VIII. NEW BUSINESS

- 1. Request to Use Oxbow-** Laura Smith would like to use the Oxbow for a memorial service on June 24, 2018. Time was not indicated on the application. Security deposit and Insurance have been submitted.

Motion made by Eric Dodge to approve an application for a memorial service at the Oxbow contingent that the time is agreeable with Administration, motion seconded by Judy Bickford. Motion carried. (4/0)

2. **Request to Use Oxbow** – Thirteen Ten (Moogs) is requesting to use the Oxbow July 15, 2018, for an event (A Day In the Park). They have provided the security deposit.

Motion made by Eric Dodge to approve the use of Oxbow for an event produced by Thirteen Ten (Moogs) on July 15, 2018, motion seconded by Judy Bickford. Motion carried. (4/0)

3. **Approve Habitat Event at Moogs**- No need to approve.
4. **Request to Waive VFW Fees**- The VFW is building a deck and is asking to have their zoning permit fees waived.

Motion made by Chris Towne to waive the zoning fees for the VFW to build their deck, motion seconded by Judy Bickford. Motion carried. (3/0) Eric Abstained.

5. **Approve Local Emergency Operations Plan**- This is the annual renewal of the Emergency Plan.

Motion made by Eric Dodge to approve the renewal of Local Emergency Operations Plan, motion seconded by Judy Bickford.

Discussion: - Judy asked about shelters in place and contact information.

Motion Carried. (4/0)

6. **Disposal of Old Street Signs**- MACC has been replacing some of the signs around town with historic looking street signs. They would like to auction off the old street signs. They had planned to do this thru their website. Board member Chris Towne mentioned doing the auction at a public event for more exposure.

Motion made by Eric Dodge, to approve an auction of old street signs by MACC, motion seconded by Judy Bickford. Motion carried. (4/0)

IX. WARRANTS

Motion made by Eric Dodge to approve Warrants through May 7, 2018, motion seconded by Chris Towne. Motion carried. (4/0)

X. TA REPORT

- Cell Tower Balloon test from 7AM- 9AM tomorrow

- AOT has finally turned over the roads to the town that coincided with the Bypass. Will need to have site visits. There are about 7 roads.
- A Street to B Street project hit a snag. The State is now asking for a 1111Permit even though Dan & Todd had asked at least a dozen times if one was needed. Todd has submitted the permit as of today at 5:30PM Dan has requested an expedited procedure.

XII SELECT BOARD CONCERNS

Chris Towne

- Thank you to Todd, Tricia, and MACC for the Street sign project it looks great.

Brian Kellogg

- Thank you to Highway, Police & Fire for all their work during the storm last weekend.

Eric Dodge

- Thank you to Police, Fire & Highway for all their work on the storm last weekend.

Bob Beeman

- None

Judy Bickford

- None

XIII OTHER BUSINESS

XIV ADJOURN

**Motion made by Eric Dodge to adjourn at 7:20pm, seconded by Chris Towne.
Motion carried. (4/0)**

Respectfully submitted and filed this 8th day of May 2018.
Erica Allen, Scribe

Please note all minute are in draft form and are subject to approval at the next Selectboard meeting.