



SELECTBOARD MEETING OF January 2, 2018

Members Present: Bob Beeman, Eric Dodge, Brian Kellogg, and Chris Towne

Department Heads: Dan Lindley, Town Administrator; Carol Bradley, Finance Director; Sara Haskins, Town Clerk/Treasurer; Richard Keith, Police Chief.

Guests: Tina Sweet, Assistant Finance Director, Ron Bohmer & Barbara Kiely.

Bob Beeman called the Selectboard meeting to order at 6:30 PM.

I. AGENDA CHANGES OR ADDITIONS

None

II. APPROVE MINUTES OF PREVIOUS MEETINGS

Motion made by Chris Towne to approve minutes of December 18, 2017, motion seconded by Brian Kellogg. Motion carried. (4/0)

III. COMMUNITY CONCERNS

Ron Bohmer asked about the article in the News & Citizen regarding the recent Salary Survey. Dan Lindley, Town Administrator stated that this was prepared by VLCT. They use other Towns similar in size and services to compare salaries and positions such as Barre Town, Shelburne, etc. Ron also asked about where to find information such as power outages and where to go in case of emergency shelter. Dan said that the Police Department would put out notification of emergency shelter location. Water & Light is responsible for letting the public know about power outages. Ron was also concerned about a response in Front Porch Forum from the Planning Council regarding the school districts proposed projects. The Selectboard said they would look into this.

IV. LIQUOR CONTROL

None

V. NEW BUSINESS

1. Approve Bids for Sale of Gravely Tractor-

Motion made by Chris Towne to accept bid for Gravely Tractor in the amount of \$1350, motion seconded by Brian Kellogg. Motion carried. (4/0)

2. Approve Updated Longevity Policy – The new pay scale was approved at the last meeting. This policy coincides with the changes to the scale.

Motion made by Brian Kellogg to approve updates to the Longevity Policy, motion seconded by Eric Dodge. (4/0)

VI. BUDGET REVIEW

1. Reviewed overall budget. Approximate increase is 3.7%. Selectboard would like to increase Summer Recreation budget from \$12,500 to \$15,000. This will change the overall only slightly.

VII. OLD BUSINESS

None

VIII. APPROVE WARRANTS

Motion made by Brian Kellogg to approve Warrants through January 2, 2018, motion seconded by Eric Dodge. Motion carried. (4/0)

IX. TA REPORT

1. Francis will be retiring. His last day is January 11, 2018. We will have a celebration here at the Tegu Building from 9-11AM.
2. FYI: will be entering into an MOU with LCPC for the Green Mountain Byway project.

X. SELECTBOARD CONCERNS

- **Eric Dodge**- Asked Dan to review the process for Emergency Shelters. Dan said that the Chief would call him in the event of an emergency and they would discuss opening shelters such as the Armory, the School or the Senior Center. As far as notification in the event of an emergency they would use the radio station as an immediate notification source.
- **Bob Beeman**- None
- **Chris Towne**- Thank you to highway crew for all the hard work over the Holidays.
- **Brian Kellogg**- None
- **Yvette Mason**-Not Present.

Motion made by Eric Dodge to enter Executive Session to discuss appointment or employment or evaluation of a public officer or employee under the provisions of the Title 1 Section 313(3) (a) (3) of the Vermont Statutes to include Dan Lindley, Town Administrator, Carol Bradley, Finance Director, Tina Sweet Assistant Finance Director. Motion seconded by Brian Kellogg. Motion carried. (4/0)

Motion made by Chris Towne to come out of Executive Session at 7:40PM. Motion seconded by Brian Kellogg. Motion carried. (4/0)

Motion made by Eric Dodge to appoint Mary Frantz in a permanent full time position as the Assistant Finance Director at a paygrade 6, step 8, \$21.47 per hour. If Mary Frantz should decline the position I authorize the Town Administrator to offer the position with

the same conditions to Rose Moodie. Motion seconded by Brian Kellogg. Motion carried. (4/0)

Motion made by Eric Dodge to adjourn at 7:45PM, seconded by Chris Towne. Motion carried. (4/0)

Respectfully submitted and filed this 3rd day of January, 2018

Erica Allen, Scribe

Please note all minutes are in draft form and are subject to approval at the next Selectboard meeting.