



SELECTBOARD MEETING OF November 14, 2016

Members Present: Bob Beeman, Eric Dodge, Brian Kellogg, Yvette Mason and Joni Lanphear

Department Heads: Dan Lindley, Town Administrator; Carol Bradley, Finance Director; Mary Ann Wilson, Town Clerk/Treasurer; Roland Boivin, Highway Foreman; and Min Cote, Street Foreman.

Guests: Tina Sweet, Richard Lowe.

Bob Beeman called the Selectboard meeting to order at 6:30 PM.

**I. AGENDA CHANGES OR ADDITIONS**

1. Add Discuss Goeltz Road Culvert

**II. NEW BUSINESS**

**1. Goeltz Road Culvert**

Dan Lindley inspected the Goeltz Road Culvert to find that the “hole” is not over the top of the culvert. The hole is 10 to 15 feet away from the culvert. Water is not going through the culvert. Currently, there is a beaver dam at one end of the culvert. The plan is to trap the beavers, then remove the dam. With some good weather, we may be able to place material to correct the flow of water into the culvert.

**2. Discuss & Approve Selectboard Designated Reserves**

Our current undesignated balance per the FY 15-16 audit is \$321,934. Dan proposed keeping \$200,000 as undesignated and use the balance of \$121,934 to fund the following:

\$ 2,000	Crosswalk Light
\$10,000	Infrastructure Fund
\$20,000	Manosh Sewer Allocation Fees
\$89,934	A St to B St Project (i.e. demolition, stone repair and work that the

Town can do ourselves that will save time and money).

It was suggested that budget reviews should be completed prior to finalizing the designated reserves.

**Motion by Brian Kellogg, seconded by Eric Dodge to approve FY15-16 designated reserves totaling \$121,934. Motion Failed 0/5.**

**3. Appoint Full-time Permanent Highway Department Employee**

Robert Cookson was recommended as a FT permanent employee for the Highway Department. He has many years of plowing experience. This position includes benefits. The offer is for Pay Grade 2 and Step 1 at \$15.57/hour in consideration of current staff placement.

**Motion made by Brian Kellogg to hire Robert Cookson as a FT permanent employee for the Highway Department at Pay Grade 2, Step 1, \$15.57/hour. Motion seconded by Joni Lanphear. Motion carried (5/0).**

### **III. OLD BUSINESS**

#### **1. Set Cadys Falls Bridge Weight Limit**

Calderwood Engineering has calculated a 5-ton load limit for the Cadys Falls Bridge. The Cadys Falls Bridge was opened to traffic last Thursday 11/10, and signs were installed for posting the 5-ton load limit. Many pickup trucks will be over the limit. Passenger automobiles will be allowed. Additional signs will be posted, and DMV and MPD will be stepping up their enforcement. When Highway Overweight Permits are issued, they will include notice of the 5-ton load limit for Cadys Falls Bridge.

How long this will have to be posted at 5-ton is anyone's guess. We need to get the bridge on the State's list to repair the deterioration of the steel chords. Safety is a priority, and we need to coordinate public education.

**Motion made by Eric Dodge to set the Cadys Falls Bridge Weight Limit at 5-Tons. Motion seconded by Brian Kellogg. Motion carried (5/0).**

### **IV. FY 17/18 BUDGET**

#### **1. Review Highway Department Budget**

Roland Boivin and Min Cote were on hand to discuss the proposed budget. Items discussed included:

- maintenance of vehicles includes more frequent changing of oil and fluids (synthetics are pricier);
- crews do a lot of vehicle repairs, tire changing, inspections for Hwy vehicles as well as other departments too.
- Someday- in near future – should consider a fleet mechanic. Our crews are very talented and spend a lot of time performing maintenance.
- Terex loader is slated for replacement – parts are getting harder to find.
- Sidewalk construction – working to get one side done on streets. Maple and Park St are done. Working on Congress, and then will work on Main Street. Street crew preps the sidewalk, and hire a contractor to perform the work.
- Road patching – working great
- The State continues to charge us for Discharge Permits. It is anticipated that the costs will rise in the future.
- Pit – Act 250 Amendment. In order to move to a different area in our Duhamel Pit property to use gravel, we need to amend our current permit. There will be engineering and boring expenses. It will be a lengthy process.

- Oil/Water Separator at Highway Garage – may need to increase the proposed budget of \$5,000. It was pumped out today, and discovered that there is no bottom on the tank. We may have to remove the old separator.
- Sidewalk Machine – Min stated that he is in favor of keeping the sidewalk machine. It works great for their needs.
- Wages & Benefits – The proposed budget was calculated using the current policies. As the Union negotiations are just beginning, there is no adjustment in the budget for the Union.
- Paving – We have the money set aside to pave Cadys Falls Road. We need to finish Stagecoach. Randolph Road needs paving. Portland Street needs paving. Washington Highway and Congress Street need paving. Cochran Road needs paving. The list goes on and on. It was suggested that together with Morrisville Water & Light, we prepare a paving plan for the Village. We can coordinate removal of concrete, repair of water & sewer lines and paving. It was also suggested that an article be included in the warning for paving specific roads.

## **V. ADJOURN**

**Motion made by Eric Dodge to adjourn at 8:20PM, seconded by Brian Kellogg. Motion carried. (5/0)**

Respectfully submitted and filed this 15<sup>th</sup> day of November, 2016.

Carol Bradley, Scribe

**Please note all minutes are in draft form and are subject to approval at the next Selectboard meeting.**