



Town Clerk/Treasurer's Office  
PO Box 748  
Morrisville, VT 05661

802-888-6370  
Fax 802-888-6375  
mawilson@morristownvt.org

## NEVER MISS A TAX INSTALLMENT

### SIGN UP FOR ACH – DIRECT DEBIT TO THE TOWN OF MORRISTOWN

#### AUTHORIZATION AGREEMENT FOR PROPERTY TAX PAYMENTS

I (we) hereby authorize the Town of Morristown, herein called COMPANY, to initiate debit entries to my (our) bank account indicated below at the depository financial institution named below, hereinafter called DEPOSITORY, and to DEBIT the same to such account:

DEPOSITORY NAME: \_\_\_\_\_  
(U.S.A. Bank Accounts Only)

DEPOSITORY ADDRESS: \_\_\_\_\_

DEPOSITORY ROUTING #: \_\_\_\_\_  
(Bank ABA Routing Number – call your bank if you need assistance)

Please select a checking account from which to debit your property tax installments on November 15 and May 15:

CHECKING ACCOUNT #: \_\_\_\_\_

**\*\*You must attach to this application a VOIDED or CANCELED check from this account\*\***

#### YOUR ACCOUNT INFORMATION: (Please print)

NAME(S): \_\_\_\_\_

PROPERTY OWNER'S NAME IF DIFFERENT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_

DAYTIME PHONE: \_\_\_\_\_

MORRISTOWN PARCEL ID#: \_\_\_\_\_

(Located on the tax bill or call the Town Clerk's Office for assistance)

By signing below, I (we) authorize the Town of Morristown to direct the financial institution listed above, to deduct property tax payments for tax installments dated November 15 and May 15. I (we) understand that if the property tax due date falls on a weekend or holiday, the deduction is authorized to take place on the next business day. This authorization is to remain in full force and effect until the Town of Morristown has received written notification of its termination in such time and in such manner as to afford the COMPANY and DEPOSITORY a reasonable opportunity to act on it.

\_\_\_\_\_  
Signature(s)

\_\_\_\_\_  
Date

**PLEASE SUBMIT BY OCTOBER 31, 2015 TO USE DIRECT DEBIT FOR NOVEMBER INSTALLMENT**

*Information for Town of Morristown:*

Date Received: \_\_\_\_\_

Date "DD" entered in TA: \_\_\_\_\_

By: \_\_\_\_\_