

## **ARTICLE 0807-11: STREET NAMING AND STREET NUMBERING**

### Section I - Purpose

In accordance with 24 V.S.A. § 2291(16) and 4426, the Selectboard of the Town of Morristown hereby establishes the following ordinance in order to develop a more uniform street naming and street addressing system throughout the Town of Morristown to enable people to locate addresses effectively for providing emergency services and deliveries.

### Section II - Street Naming

Each street or road shall be assigned a name by the Selectboard that is separate and distinct from any previously assigned name in the Town of Morristown. A shared driveway of any length having three or more residences on it shall be defined as a private road. Private roads shall be named. A driveway having one or two residences shall be defined as a driveway, and shall not be required to be named.

### Section III - General Numbering System Guidelines (E911 Standards)

Streets in the Town of Morristown shall be measured in segments of 1/1000ths of a mile. Low numbers shall start nearest the Town Municipal Building and increase as they head out of Town. Odd numbers shall be assigned to the left side of the street and even numbers to the right, as they head out of Town. Generally all numbers shall be assigned in relation to the driveway from the street.

Apartment houses shall be given one street number and each individual apartment shall be given an apartment number or letter. Combined commercial and apartment complex shall be given one street number and each individual apartment or commercial unit shall be given an apartment/commercial number or letter.

### Section IV - Posting of Designated Street Addresses

1. The owner or occupant or person in charge of any house or building to which a number has been assigned will be notified through a joint letter from the Town of Morristown and the Postal Service of the number and street name assigned to the same after the adoption of this ordinance.
2. Within sixty (60) days after the receipt of such notification, the owner or occupant in charge of a house or building to which a number has been assigned shall affix the number on or near the front door on the side of the house facing the road, if visible from the road. To assist in mail delivery, all roadside mailboxes should be marked with the appropriate number. If there is no mailbox or the house is not visible from the road, a sign or number post should be erected at the driveway entrance on the main road, at least 30 ft. from the center of the road.
3. Numerals indicating the official numbers for each principal building or each front entrance to such a building (or if not visible from the road on a sign or post at the driveway entrance) shall be posted in a manner as to be legible and distinguishable from the street on which the property is located, with letters painted or applied, of a contrasting color to the background, of not less than three inches (3") in height.

Section V - Future Development

Prior to the issuance of a subdivision permit, a developer shall furnish a plan for a street naming and street numbering system in accordance with this ordinance to the Selectboard. Final approval of a certificate of occupancy of any principal building erected after the effective date of this Ordinance shall be withheld until permanent and proper numbers have been displayed in accordance with this Ordinance.

Section VI - Penalties

In the event that the owner or occupant or person in charge of any house or building refuses to comply with the terms of this Ordinance by failing to affix the number assigned within sixty (60) days after notification, or by failing, within said period of sixty (60) days to remove old numbers affixed to such house, or house entrance, or elsewhere, he shall be punished by paying a fine of not less than ten (10) dollars, or one day in jail for every day that the situation is not rectified.

Section VII - Street Signs

The Selectboard, upon adoption of the Ordinance, shall institute a program for the installation and maintenance of street name signs in accordance with the names established by this ordinance, excepting private roads.

All signs shall conform to the manual on Uniform Traffic Control Devised for Streets and Highways. All signs shall be installed and maintained to the highest degree possible allowed by budget considerations. Private road/street signs shall be the responsibility of the land owner(s).

Section VIII - Notice and Implementation

The Selectboard shall make reasonable effort to ensure that the public is notified of the existence of the Ordinance for Street Naming and Street Numbering.

The Town shall ensure, through cooperative efforts with the Post Office, that each property owner be notified of the Ordinance.

Section IX - Severability

If any portion of this Ordinance and Amendments is held unconstitutional or invalid by a Court of competent jurisdiction, the remainder of this Ordinance and Amendments shall not be affected.

ADOPTED	May 20, 1996
POSTED AND PUBLISHED	May 28, 1996
EFFECTIVE DATE	July 19, 1996

**MORRISTOWN SELECTBOARD**

Brian R. Greenia, Chair  
Philip L. Locke  
Donald R. Anderson